

DAVID Y. IGE
GOVERNOR

CURT T. OTAGURO
COMPTROLLER

ROSS I. YAMASAKI
CHAIRMAN, STADIUM AUTHORITY

SCOTT L. CHAN
MANAGER

RYAN G. ANDREWS
DEPUTY MANAGER



ALOHA STADIUM

An Agency of the State of Hawaii

APPROVED MINUTES
REGULAR SESSION
JULY 30, 2020

Stadium Authority Regular Session
99-500 Salt Lake Boulevard
Honolulu, Hawaii 96818

July 30, 2020

Members Present:

Ross Yamasaki, Chair
Brennon Morioka, Vice Chair
Audrey Abe
Kau'i Burgess
John Fink
Eric Fujimoto
Michael Iosua
Hubert Minn

Members Excused:

Keith Amemiya

Staff:

Scott Chan
Ryan Andrews
Andrew Chang
Bob Dickerson
Wendy Ho
Joan Inocelda

Stephen Lee
Liane Nakagawa
Ivan Nishimura
Samantha Spain
Russell Uchida

Others:

Randall Nishiyama, Deputy Attorney General (AG)
Senator Glenn Wakai
Karen Dang, Senator Wakai's Office
Riley Fujisaki, Legislature
Chris Kinimaka, Department of Accounting and General Services (DAGS)
David DePonte, Department of Accounting and General Services (DAGS)
Paxton Wang, Learfield/IMG College
Greg Salas, Learfield/IMG College
Ferd Lewis, Honolulu Star-Advertiser
Allie Morales, Habilitat
Becky Harrison, Habilitat
Jayson Thompson, Habilitat
Barbara Keola, Habilitat

I. CALL TO ORDER

A quorum being present, Chair Yamasaki called the meeting to order at 10:02 a.m.

Chair Yamasaki addressed the challenges faced with COVID-19 and the Stadium employees hard work in servicing current operations plus looking forward to future development [with regards to NASED]. Member Morioka expressed appreciation for Stadium employees to volunteer giving of their time [with regards to Food Distribution].

Chair Yamasaki thanked the out-going Board members David Uchiyama and Scot Long for their service.

Mr. Uchiyama expressed that it's been an honor. And that it's important to continue to progress and work cohesively. He praised the great leadership of Stadium Manager Chan and to please [continue to] provide support to DAGS, the Legislature and the Stadium staff. He said that 2019 was a "banner year" for the Stadium staff because they fulfilled all requirements [regarding concerts].

Chair Yamasaki introduced the three appointees: Member John Fink (his appointment was renewed), and two new members: Member Kauai Burgess and Member Eric Fujimoto.

Member Burgess said that she is an Aiea High School graduate and has family on the Big Island (Hawaii). She is honored to be a part of the team.

Member Fujimoto said that he is a Pearl City High School graduate and currently resides in Aiea. He expressed thanks for all the help, support and "open-arms leadership" shown to him as he transitions into this new role.

II. PUBLIC TESTIMONY

NONE

III. APPROVAL OF MINUTES

A. Approval of minutes for the following date:

1. Regular Session - June 25, 2020
2. Executive Session – June 25, 2020

A MOTION WAS MADE BY MEMBER IOSUA AND SECONDED BY MEMBER FINK TO ACCEPT THE MINUTES OF THE REGULAR AND EXECUTIVE SESSIONS. THE MOTION WAS UNANIMOUSLY CARRIED.

IV. MONTHLY REPORTS

A. Chairman's Report:

Chair Yamasaki thanked Stadium Manager Chan for his ongoing status updates and how important in what the administration is doing and how to properly respond to daily adjustments considering COVID-19. This month's Board meeting is being held face-to-face [while being mindful of social distancing and safety]. Next month's Board meeting will be held via Zoom. Will need to discuss the Legislature impacts, fall sports season and adjust both the future and current situation due to COVID-19.

B. Stadium Manager's Report:

Stadium Manager Chan thanked out-going members David Uchiyama and Scot Long. He welcomed the three appointees: Eric Fujimoto, Kau'i Burgess and returning for his 2nd term, John Fink.

1. Stadium Financial Update:

Administrative Services Officer (ASO) Russell Uchida presented a summary of his submitted reports. He started with last Fiscal year 2020 and the original and updated projections and leading into Fiscal year 2021 original and updated projections. The originals presented at last month's Board meeting notated a shortfall of \$4K and needed to defer the special fund assessment to the following year which projected a \$264K shortfall and carryover \$4.1M to \$4.6M of the Special Fund. He will continue to provide quarterly and monthly updates in which to address the shortfall.

- Member Abe requested clarification on the Special Fund assessment.
- Mr. Uchida replied that there is a statutory five percent (5%) of which two-point-six percent (2.6%) can be deferred which leads to a total of \$356K. He explained that it is a fee which administration pays to cover administrative overhead costs.

Manager Chan introduced Events Branch Manager Stephen Lee to present the Comprehensive Operations Plan (draft) to address the coronavirus health and safety guidelines that will be used to open the 2020-2021 Football Season.

2. Comprehensive Operations Plan Presentation:

Mr. Stephen Lee presented a PowerPoint draft. Mr. Lee said that it is eighty to ninety percent (80 – 90%) complete. It addresses guidelines and safety procedures. Please see Events Branch report.

- Member Iosua asked if there are cost estimates.
- Mr. Uchida replied that the Stadium is working on a budget plan and that the Stadium has applied for COVID-19 relief funds and are pending a decision.
- Member Iosua asked if the Stadium anticipates lack of hand-sanitizers.
- Mr. Uchida replied that [Events Branch Assistant Manager] Mr. Andrew Chang is the Stadium's representative to HIEMA (Hawaii Emergency Management Agency) and that yes, COVID-19 relief funds are to include Personal Protective Equipment (PPE), laptops [for essential employees] and plexiglass.
- Mr. Chang answered that the Stadium has thirty (30) gallons for hand-sanitizer.
- Member Minn asked if a patron was denied entry is there a holding-area.
- Mr. Chang replied in the affirmative.
- Member Minn asked if Concessionaires have been addressed [regarding health and safety] for contactless payment methods.
- Mr. Chang replied that credit card machines are available.

C. Internal Affairs Committee:

1. Committee Chair's Report

Member Iosua thanked the Stadium staff for their hard work and preparations for safety procedures.

Chair Yamasaki introduced [The Honorable] Senator Glenn Wakai.

Senator Wakai welcomed the two new Board members Ms. Burgess and Mr. Fujimoto stating this is a good, foundational team. He stated that although it was unfortunate that Bill 2940 was deferred, to which he takes full responsibility, he has two options to work with [in an either-or instance].

- Congressional approval, in a special session, to “fix” Bill 2940.
- Governor’s emergency powers and move to “fix” in an Executive Order.

Chair Yamasaki thanked Senator Wakai for his support as did Members Fink and Iosua.

V. EXECUTIVE SESSION
NONE

VI. UNFINISHED BUSINESS
NONE

VII. NEW BUSINESS
NONE

VIII. ANNOUNCEMENTS
Chair Yamasaki announced that the next Board meeting scheduled for August 27, 2020 will be held via Zoom. Discussion will be on a resolution for the University of Hawaii-Manoa Football season schedule.

IX. ADJOURNMENT

AT 10:51 A.M. A MOTION WAS MADE BY MEMBER IOSUA AND SECONDED BY MEMBER MORIOKA TO ADJOURN THE MEETING. THE MOTION WAS UNANIMOUSLY CARRIED.



Ross I. Yamasaki
Chairman

Recorded by: Wendy Ho
Administrative Secretary
Date: July 30, 2020