

**Stadium Manager's Monthly Report
Regular Session
June 25, 2020**

A. ADMINISTRATIVE

1. CORONAVIRUS / COVID-19 Pandemic

Governor Ige introduces the Administration's Ninth Emergency Supplementary Proclamation that extends the state's COVID-19 emergency period through July 31, 2020. For more information, please visit the website below:

[<https://governor.hawaii.gov/wp-content/uploads/2020/06/2006097A-ATG-Ninth-Supplementary-Proclamation-COVID-19-distribution-signed.pdf>](https://governor.hawaii.gov/wp-content/uploads/2020/06/2006097A-ATG-Ninth-Supplementary-Proclamation-COVID-19-distribution-signed.pdf)

The stadium requested \$131K in funding from the Coronavirus Relief Fund for various COVID-19 related expenses. We list three major categories; 1) PPE's, 2) Partitions/Barriers, 3) Operational Changes (thermal tickets and printers, disinfectant, telework equipment). The stadium administration will continue to inform all concerned as we respond to the latest administrative announcements.

2. QUARTERLY REPORT(Profit/Loss) through March 2020

The Administrative Services Officer will provide an overall summary.

3. PERSONNEL

Due to the COVID-19 pandemic, the stadium unemployment cost increased 436% within the last month (\$9,700 in 4/2020 to \$52,000 in 5/2020). The Department of Labor and Industrial Relations (DLIR) is considering a partial reimbursement through the CARES Act fund. The State is looking at the possibility of covering the remaining balance through the Coronavirus Relief Fund.

4. ESSENTIAL / NON-ESSENTIAL WORKERS

We are taking calculated measures to gradually bring back full-time employees. We are working on the granular details to provide a safe and healthy working environment before employees return. Target date set for no later than the fall season (July/August).

B. EVENTS

1. Aloha Stadium Swap Meet and Marketplace (ASSMM)

A modified re-opening of the ASSMM occurred on Saturday, 6/13/20 with great expectations and a robust buyer crowd. No significant issues reported throughout the weekend. Traffic was heavy on Sunday but quickly cleared up once adjustments were made at the MSLG entrance. A thorough

assessment will be conducted at the end of the month to implement any necessary operational/financial changes. We will continue to enforce the health and safety guidelines until further notice from the administration. Centerplate is scheduled to provide a weekend recap. Photos attached.

2. Monster X Tour and Supercross has decided to reschedule their event sometime next year. The reimbursement procedures are being coordinated with all concern. Announcement will be made sometime soon.
3. HNL RAC Participants (Advantage OPCO, LLC, Hertz Corporation, Avis Budget Grp, EAN Holdings, LLC) Consortium of Rent a Car Companies are considering extending date through August of 2020.
4. Food Distribution
Food for Hawaii's Ohana Food Distribution / Department of Emergency Management (DEM) / Aloha Stadium (AS)
AS has joined forces with the City and County of Honolulu / DEM team to successfully coordinate 9 Food Distribution events held at Aloha Stadium during the month of May. Each event accommodated thousands of local families by distributing approximately 4,000 units per event weighing at least 50 lbs. AS also assisted to other groups (Hawaii Teamsters / Allied Workers and MIRA Image Construction LLC / Show Aloha Challenge) on separate occasions to distribute a combined 2,250 units of various food items. Throughout the process, the stadium was an active participant and contributed immensely in the coordination process. This was an exceptional experience and an event the State/Authority enjoyed supporting.







PROFIT (LOSS)
CASH BASIS
MARCH 2020

		(07/01/2018 to 03/31/2019) ACTUAL PRIOR	(07/01/2019 to 03/31/2020) ACTUAL CURRENT	(Current Minus Prior) INCREASE/ (DECREASE)	PERCENT CHANGE	(07/01/2019 to 06/30/2020) ESTIMATED BUDGET
REVENUES						
Swap meet	[1]	\$ 3,162,330	\$ 3,247,004	\$ 84,674	3%	\$ 3,552,000
Parking	[2]	1,080,314	847,693	(232,621)	-22%	890,000
Food and beverage	[1]	1,788,606	1,587,480	(201,126)	-11%	1,604,000
Rent	[3]	1,244,578	273,884	(970,694)	-78%	520,000
Advertising	[4]	410,614	330,765	(79,849)	-19%	500,000
Interest		-	-	-	0%	31,200
Stadium tours		449	521	72	16%	520
Miscellaneous	[5]	182,283	356,782	174,499	96%	371,500
Total revenues		<u>7,869,174</u>	<u>6,644,129</u>	<u>(1,225,045)</u>	-16%	<u>7,469,220</u>
EXPENSES						
Personal services	[9]	4,031,954	4,087,811	55,857	1%	5,218,100
Supplies		260,626	215,615	(45,011)	-17%	236,300
Utilities		760,170	703,338	(56,832)	-7%	1,539,200
Repairs and maintenance	[6]	152,911	227,951	75,040	49%	408,800
Services on a fee basis		636,679	654,603	17,924	3%	1,012,100
Central services assessment	[7]	329,480	248,098	(81,382)	-25%	439,200
Miscellaneous	[8]	315,485	389,360	73,875	23%	336,300
Total expenses		<u>6,487,305</u>	<u>6,526,776</u>	<u>39,471</u>	1%	<u>9,190,000</u>
PROFIT (LOSS)		<u>\$ 1,381,869</u>	<u>\$ 117,353</u>	<u>\$ (1,264,516)</u>	-92%	<u>(1,720,780)</u>
Cash before encumbrances						
Cash before encumbrances		\$ 4,236,851	\$ 4,958,468			
Less: encumbrances	[9]	<u>(837,065)</u>	<u>(1,146,361)</u>			
Unencumbered cash balance		<u>\$ 3,399,786</u>	<u>\$ 3,812,107</u>			
Accounts receivable						
Accounts receivable	[10]	\$ 1,125,398	\$ 453,106			

PROFIT (LOSS)
NOTES
MARCH 2020

Estimated budget revenues represent the program's estimates that were prepared in April 2020 for the Council on Revenues' June 2020 report.

Revenues and expenses are based on the cash basis of accounting. Revenues are recognized when received and expenses are recognized when paid.

Expenditure: Cost of goods or services.

Encumbrance: Obligations or commitments that bind the parties involved to complete a transaction based on proper performance of the acts called for by the obligation or commitment. Funds that have been reserved for a particular good or service.

The fiscal year (FY) is July of one year to June of the following year.

- [1] Both the prior period and current period include revenue collected June thru February.

Swap meet

For swap meet, the average net income (gross income for vendors and buyers less commissions paid to Centerplate equals net income) per date increased approximately \$1,000 per day. There were 114 days in the prior period and 113 days in the current period.

Food and beverage

In the prior period, commissions earned from 7 concerts were recorded.

Commissions earned from a two-day music festival in the parking lot, one NFL pre-season game, and one additional UH home game reduced the impact of no Live Nation concerts in the current period.

- [2] Prior period includes seven concert days, where the parking fee is \$16 per automobile.

In the current period, there was only one event, the NFL pre-season game, where the parking fee was \$16 per automobile.

- [3] Prior period includes rent for seven concert days.

- [4] Prior period represents field naming rights, FY 2018 revenue share, & FY 2019 guarantee.

Current period represents FY 2019 revenue share and FY 2020 guarantee.

Stadium's new advertising contract is a five-year contract beginning 07/01/2019 with the option to extend up to 3 two-year periods.

- [5] The current period recorded an increase of \$183,100 in revenues/expenses earned/incurred in the prior period.

- [6] In the current period, approximately \$95,000 was spent to fix the water pumps in the yellow level of the stadium.

- [7] Prior period central services assessment represents first and second quarters of FY 2019. Current period central services assessment represents carry-over from FY 2019 \$94,500 and first quarter of FY 2020 \$153,600.

- [8] There was an increase over prior period of \$132,000 in workers' compensation claims.

PROFIT (LOSS)
NOTES
MARCH 2020

[9] Expenses for the period July 2019 to March 2020.

		"Actual"		
	<u>Budget</u>	(Cash Basis) <u>Expenditure</u>	+ <u>Encumbrance</u>	= <u>Total</u>
Personal services	4,021,000	4,087,811	-	4,087,811
Supplies	209,000	215,615	35,517	251,132
Utilities	1,259,000	703,338	326,945	1,030,283
Repairs and maintenance	380,000	227,951	191,136	419,087
Services on a fee basis	1,012,000	654,603	557,020	1,211,623
Central services assessment	439,000	248,098	-	248,098
Miscellaneous	314,000	389,360	35,743	425,103
	<u>7,634,000</u>	<u>6,526,776</u>	+ <u>1,146,361</u>	<u>7,673,137</u>

Actual expenditure ceiling is \$9,297,877.

SB2841 and HB2285 are two bills at the Legislature requesting an emergency appropriation for Stadium Authority in the amount of \$1.1 million for fiscal year 2020 due to numerous unforeseen expenses .

On 3/5/2020, SB2841 SD 2 passed first reading in the House. On 3/3/2020, HB 2285 HD1 passed first reading in the Senate.

Effective 3/16/2020, the Legislature is in recess until further notice due to the COVID-19 pandemic. Legislature will reconvene on 5/11/2020 for at least six days to address budget shortfall due to the pandemic.

The encumbrance increase over prior period is due to hiring a company to expedite payments to Honolulu Police Department officers within 48-hours of event end time.

[10] As of March 2019, Centerplate (March 2019: food & beverage commissions, swap meet commissions, and electricity), UH (all games in 2018), and HART (parking income for loss of Kamehameha Lot during concerts and Hawaii Bowl) account for 94% of the total accounts receivable.

As of March 2020, Centerplate (March 2020: food & beverage commissions, swap meet commissions, and electricity) accounts for 90% of the total accounts receivable.

FY 2020 Operating Budget Full Year Actual/Projected Amounts

Actual / Projected Monthly Revenues & Expenditures through FYE 2020															Update as of: 06/19/20			
	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
	Source Code	Actual 07/2019	Actual 08/2019	Actual 09/2019	Actual 10/2019	Actual 11/2019	Actual 12/2019	Actual 01/2020	Actual 02/2020	Actual 03/2020	Actual 04/2020	Actual 05/2020	Projected 06/2020	FYE 06/30/20 12-Month Actual	FYE 06/30/19 12-Month Actual	FY 2019 Increase/ (Decrease) Over FY 2018	% Change Prior : Current Yr.	COMMENTS
REVENUES																		
Swap Meet	836	447,820	409,351	353,831	348,399	333,974	312,280	355,273	318,462	367,612	304,662	-	-	3,551,664	4,620,369	(1,068,705)	(23.13)	03/2020 = 8 of 13 dates open/paid in 04/2020
Parking	1320	-	118,353	99,489	97,087	139,031	101,775	150,472	141,486	-	42,184	-	-	889,877	959,685	(69,808)	(7.27)	ALL events cancelled 03/17/20 Parking rate incr: 01/01/2020 to \$9/\$17/\$32 Monster projected \$200Kfor FY '21 Feb. 04/2020 - \$42k = Pymts for various fall event parking.
Food and Beverage	1321	49,017	138,726	466,727	209,819	127,048	315,505	213,662	41,770	25,203	16,910	262		1,604,649	1,131,155	473,494	41.86	Pouring rights=\$45k/yr (\$10k@12/31, \$35k@6/30) LA RAMS (08/2019) Monster rescheduled to FY 2021 (Unrealized \$300K) F&B Waive min. mo. Pymt. Of \$15k for April, May 2020. Possible %-based temporarily thereafter.
Rent	1322	15,606	14,266	13,586	45,915	47,497	21,076	88,026	10,706	17,206	84,308	103,808	65,000	527,000	325,047	201,953	62.13	HNL-RAC (Mar)\$29k/(Apr.)60k/(May)4k NOTE: (Rev: T-Mobile COW; VZW Sm.Cell Sys. (\$53.8k); ATT (\$32.3k); Monster resceduled to later date.
Advertising	1324	-	50,665	-	125,000			30,100	125,000	-			125,000	455,765	387,145	68,620	17.72	FY '20 Guraranteed pymt. of \$375,00k/pending \$125k due date of 04/2020. FY '20 HFFCU-Field Naming Rights = \$127,350. FY '20 Rev-Share Pymt. \$ _____
Interest	288								-	-	31,143	27,393		58,536	23,356	35,180	150.62	
Stadium Tours	1325	163	31	73	85	52		-	42	75	-	-	-	521	1,111	(590)	(53.11)	
Miscellaneous	Var.	103,918	50,497	4,911	165,939	11,274	6,488	3,329	9,240	1,185	17,005	808	-	374,594	182,094	192,500	105.71	
Total Revenues:		616,524	781,889	938,617	992,244	658,876	757,124	840,862	646,706	411,281	496,212	132,271	190,000	7,462,606	7,629,962	(167,357)	(2.19)	
EXPENSES																		FY 2020 - Projected special fund assessment liability of \$356k reflected in 06/2020.
Personal Services	2000	150,384	584,253	599,986	545,502	449,223	613,445	183,790	572,323	388,902	167,217	289,567	255,274	4,799,866	4,383,983			
Supplies	3000														243,192			
Utilities	5000														904,109			Effective 03/17/20 - PTI workers not scheduled.
Repairs and Maint.	5800														276,466			
Services on a Fee Basis	7100														559,785			
Central Serv. Assess	7200												356,561		454,022			
Miscellaneous		63,577	192,588	702,205	268,299	154,793	468,292	253,777	151,688	183,749	15,927	164,054	177,392	2,796,341	276,417			
Total Expenses:		213,961	776,841	1,302,191	813,801	604,016	1,081,737	437,567	724,011	572,651	183,144	453,621	789,227	7,952,768	7,097,974	854,794	12.04	
Adjustment																		
PROFIT / (LOSS)														(490,163)	531,988	(1,022,151)	(192.14)	

FY 2014 / Season 2013 - Six (6) UH Games
FY 2015 / Season 2014 - Seven (7) UH Games
FY 2016 / Season 2015 - Seven (7) UH Games
FY 2017 / Season 2016 - Six (6) UH Games
FY 2018 / Season 2017 - Six (6) UH Games
FY 2019 / Season 2018 - Seven (7) UH Games*
FY 2020 / Season 2019 - Eight (8) UH Games*

DATAMART- Acct. Summary	YTD 2020
FY '20 Cash Before Encumbrances:	4,859,163
Less: Encumbrances:	1,127,587
FY '20 Unencumbered Cash Balance:	3,731,576
Less: FY '2020 Shortfall:	(490,163)
FY '21 Carryover Cash Balance:	3,241,414

Accounts Receivables: 453,106

333,333

* Qualifies for attendance-based revenue incentive.

FY 2021 Operating Budget Full Year Projected Amounts

Actual / Projected Monthly Revenues & Expenditures through FYE 2021															Update as of: 06/19/20			
	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
	Source Code	Projected 07/2020	Projected 08/2020	Projected 09/2020	Projected 10/2020	Projected 11/2020	Projected 12/2020	Projected 01/2021	Projected 02/2021	Projected 03/2021	Projected 04/2021	Projected 05/2021	Projected 06/2021	FYE 06/30/21 12-Month Projected	FYE 06/30/20 12-Month Actual	FY 2021 Increase/ (Decrease) Over FY 2020	% Change Prior : Current Yr.	COMMENTS
REVENUES		(10%)	(10%)	(25%)	(25%)	(25%)	(25%)	(50%)	(50%)	(50%)	(50%)	(50%)	(50%)					
Swap Meet	836	101,769	91,095	100,332	84,745	73,557	69,201	173,468	180,347	154,573	184,409	176,785	176,811	1,567,089	3,551,664	(1,984,575)	(55.88)	FY '16 revenue data adjusted at: (2mos@10%), (4mos.@25%), (6mos@ 50%) Seller Count = , Buyer Count =
Parking	1320													-	889,877	(889,877)	(100.00)	HAR Prkg rate increase a/o 01/01/20 to \$9/\$17/\$32
Food and Beverage	1321						10,000						35,000	45,000	1,604,649	(1,559,649)	(97.20)	Pouring rights-Est: \$45k/yr (\$10k@12/31, \$35k@6/30)
Rent	1322	70,913	70,913	10,913	10,913	10,913	10,913	10,913	10,913	10,913	10,913	10,913	10,913	250,956	527,000	(276,044)	(52.38)	NOTE: VZW Sm.Cell Sys. (\$57.7k); ATT (\$37.2k); T-Mob (\$36k) HNL-RAC = 60,000 -07/20, 08/20. Monster (\$300k)
Advertising	1324	125,000			131,250			131,250			131,250			518,750	455,765	62,985	13.82	FY '21 Guraranteed pymt. of \$204,435 recv'd. FY '20 HFFCU-Field Naming Rights \$127,350. FY '19 Rev-Share Pymt. \$73,949 recv'd in 09/2018.
Interest	288								-	-	-			-	58,536	(58,536)	(100.00)	
Stadium Tours	1325														521	(521)	(100.00)	
Miscellaneous	Var.										-	-	-	-	374,594	(374,594)	(100.00)	
Total Revenues:		297,682	162,008	111,245	226,908	84,470	90,114	315,631	191,260	165,486	326,572	187,698	222,724	2,381,795	7,462,606	(5,080,811)	(68.08)	
EXPENSES																		NOTE: Projecting cost of \$470k for annual structl assessment report in 07/2020.
Personal Services	2000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	3,360,000	4,383,983			NOTE: HRA IV Vacant, Eng VI - Vacant
Supplies	3000														243,192			
Utilities	5000														904,109			
Repairs and Maint.	5800														276,466			
Services on a Fee Basis	7100														559,785			
Central Serv. Assess	7200														454,022			
Miscellaneous		695,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	3,170,000	276,417			
Total Expenses:		975,000	505,000	505,000	505,000	505,000	505,000	505,000	505,000	505,000	505,000	505,000	505,000	6,530,000	7,097,974	(567,974)	(8.00)	NOTE: FY '16 Labor savings measure implemented.
Adjustment																		
PROFIT / (LOSS)														(4,148,205)	364,632	(4,512,837)	(1,237.64)	

FY 2014 / Season 2013 - Six (6) UH Games
FY 2015 / Season 2014 - Seven (7) UH Games
FY 2016 / Season 2015 - Seven (7) UH Games
FY 2017 / Season 2016 - Six (6) UH Games
FY 2018 / Season 2017 - Six (6) UH Games
FY 2019 / Season 2018 - Seven (7) UH Games
FY 2020 / Season 2019 - Eight (8) UH Games
FY 2021 / Season 2020 - Seven (7) UH Games

DATAMART- Acct. Summary	FY 2021
FY '21 Cash Before Encumbrances:	3,241,414
Less: Encumbrances:	-
FY '21 Unencumbered Cash Balance:	3,241,414
Less: FY '2021 Shortfall:	(4,148,205)
FY '22 Carryover Cash Balance:	(906,792)
Accounts Receivables:	

Monthly Summary of Events Report
Events Branch
5-15-20 to 6-12-20

DATE	EVENT	LOCATION	ATTENDANCE	# OF USHERS	VEHICLES PARKED	# OF PARKING ATTENDANTS	OTHER EVENT(S) HELD ON SAME DATE/TIME	COMMENTS
5/20/20	City & County of Honolulu, Department of Emergency Management	Stadium Parking Lot	3933 units issued	-	2600	12		The City and County of Honolulu will be conducting a food distribution event in collaboration with partner organizations to include, but not limited to, the Hawaii Foodbank, Inc., Hawaii Food Service Alliance, LLC, Sysco Hawaii, and the Hawaii Farm Bureau. 4000 units of food weighing approximately 50 pounds each will be issued.
5/22/20	City & County of Honolulu, Department of Emergency Management	Stadium Parking Lot	3143 units issued	-	2057	12		City & County food distribution.
5/27/20	City & County of Honolulu, Department of Emergency Management	Stadium Parking Lot	3534 units issued	-	2347	12		City & County food distribution.
5/29/20	City & County of Honolulu, Department of Emergency Management	Stadium Parking Lot	3912 units issued	-	2510	11		City & County food distribution.
5/30/20	Hawaii Teamsters & Allied Workers partnered with C&C DEM	Parking Lot	247 units issued	-	212	12		Private food distribution for union members.
6/2/20	MIRA Image Construction LL -- Show Aloha Challenge	Stadium Parking Lot	2000 units issued	-	1882	12		Show Aloha Challenge food distribution.

6/4/20	City & County of Honolulu, Department of Emergency Management	Stadium Parking Lot	2377 units issued	-	1635	12		City & County food distribution.
6/9/20	City & County of Honolulu, Department of Emergency Management	Stadium Parking Lot	2335 units issued	-	1644	12		City & County food distribution.

NOTE: All other events have been canceled from 3/21/20 until further notice due to COVID-19.

June 2020

June 2020							July 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1	2	3	4	5	6
	HNL RAC (U/LHPL)					
	NEP TV Trailer (UHPL)					
		7:00am Show Aloha Challenge Food Distribution (UHPL)		10:00am C & C Food Distribution (UHL)	8:00am Pay	
7	8	9	10	11	12	13
	HNL RAC (U/LHPL)					
	NEP TV Trailer (UHPL)					
		10:00am C & C Food Distribution (UHPL)		Holiday - King Kamehameha Day		8:00am Swap Meet (UHPL)
14	15	16	17	18	19	20
	HNL RAC (U/LHPL)					
	NEP TV Trailer (UHPL)					
6:30am Swap Meet (UHPL)					8:00am Pay	8:00am Swap Meet (UHPL)
21	22	23	24	25	26	27
	HNL RAC (U/LHPL)					
	NEP TV Trailer (UHPL)					
6:30am Swap Meet (UHPL)				8:30am Board Meeting (Admin Conf Rm)		8:00am Swap Meet (UHPL)
28	29	30	Jul 1	2	3	4
	HNL RAC (U/LHPL)					
	NEP TV Trailer (UHPL)					
6:30am Swap Meet (UHPL)						

July 2020

July 2020							August 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	15
19	20	21	15	16	17	18	16	17	18	19	20	21	22
26	27	28	22	23	24	25	23	24	25	26	27	28	29
			29	30	31		30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2	3	4
			HNL RAC (U/LHPL)			
			NEP TV Trailer (UHPL)			
				8:00am Pay	Holiday - Independence Day	8:00am Swap Meet (UHPL)
5	6	7	8	9	10	11
			HNL RAC (U/LHPL)			
			NEP TV Trailer (UHPL)			
6:30am Swap Meet (UHPL)	6:30pm OFOA (HR)			6:30pm OFOA (HR)		8:00am Swap Meet (UHPL)
12	13	14	15	16	17	18
			HNL RAC (U/LHPL)			
			NEP TV Trailer (UHPL)			
6:30am Swap Meet (UHPL)	6:30pm OFOA (HR)			6:30pm OFOA (HR)		8:00am Swap Meet (UHPL)
19	20	21	22	23	24	25
			HNL RAC (U/LHPL)			
			NEP TV Trailer (UHPL)			
6:30am Swap Meet (UHPL)	8:00am Pay 6:30pm OFOA (HR)			6:30pm OFOA (HR)		8:00am Swap Meet (UHPL) 7:30pm MXT (Stadium)
26	27	28	29	30	31	Aug 1
			HNL RAC (U/LHPL)			
			NEP TV Trailer (UHPL)			
6:30am Swap Meet (UHPL) 7:30pm MXT (Stadium)	6:30pm OFOA (HR)			8:30am Board Meeting (Admin Conf Rm)	6:00pm 4:30pm	

August 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1 8:00am Swap Meet (UHPL) 7:30pm HSX (Stadium)
2 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	3 6:30pm OFOA (HR)	4	5 8:00am Pay 8:00am Swap Meet (UHPL) 9:00am Staff Meeting	6 7:00am AMR (Bus Lot) 7:30am DHRD - Safety Office (HR)	7 7:00am AMR (Bus Lot)	8 8:00am Swap Meet (UHPL)
9 6:30am Swap Meet (UHPL)	10 6:30pm OFOA (HR)	11	12 8:00am Swap Meet (UHPL)	13	14	15 Roselyn Pasion Party (HR) 8:00am Swap Meet (UHPL)
16 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	17 6:30pm OFOA (HR)	18	19 8:00am Swap Meet (UHPL)	20 8:00am Pay	21 Holiday - Statehood Day	22 8:00am Swap Meet (UHPL)
23 6:30am Swap Meet (UHPL)	24 6:30pm OFOA (HR)	25	26 8:00am Swap Meet (UHPL)	27 8:30am Board Meeting (Admin Conf Rm)	28	29 8:00am Swap Meet (UHPL)
30 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	31 6:30pm OFOA (HR)	Sep 1	2	3	4	5

September 2020

September 2020							October 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1	2 8:00am Swap Meet (UHPL)	3	4 8:00am Pay	5 UH vs UCLA (Stadium) 8:00am Swap Meet (UHPL)
6 6:30am Swap Meet (UHPL) 5:30pm Kaiser HS Athletic Foundation (HR)	7 Holiday - Labor Day	8	9 8:00am Swap Meet (UHPL)	10	11	12 UH vs Fordham (Stadium) 8:00am Swap Meet (UHPL)
13 6:30am Swap Meet (UHPL) 8:00am Play Sports (Stadium)	14 6:30pm OFOA (HR)	15	16 8:00am Swap Meet (UHPL)	17	18 8:00am Pay	19 8:00am Swap Meet (UHPL)
20 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL) 8:00am Play Sports (Stadium)	21	22	23 8:00am Swap Meet (UHPL)	24 8:30am Board Meeting (Admin Conf Rm)	25	26 8:00am Swap Meet (UHPL)
27 6:30am Swap Meet (UHPL)	28 6:30pm OFOA (HR)	29	30 8:00am Swap Meet (UHPL)	Oct 1	2	3

October 2020

October 2020							November 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1	2	3 UH vs Nevada (Stadium) 8:00am Swap Meet (UHPL)
4 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	5 8:00am Pay 6:30pm OFOA (HR)	6	7 8:00am Swap Meet (UHPL) 9:00am Staff Meeting (Admin Conf Rm)	8 7:30am DHRD - Safety Office (HR)	9	10 UH vs New Mexico State (Stadium) 8:00am Swap Meet (UHPL)
11 6:30am Swap Meet (UHPL)	12 6:30pm OFOA (HR)	13	14 8:00am Swap Meet (UHPL)	15 7:00am AMR (Bus Lot)	16 7:00am AMR (Bus Lot)	17 8:00am Swap Meet (UHPL)
18 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	19	20 8:00am Pay	21 8:00am Swap Meet (UHPL)	22	23	24 UH vs Boise State (Stadium) 8:00am Swap Meet (UHPL)
25 6:30am Swap Meet (UHPL)	26	27	28 8:00am Swap Meet (UHPL)	29 7:00am DOE: Driver Excellence & Traffic Safety Fair (set-up) 8:30am Board Meeting (Admin Conf Rm)	30 7:00am DOE: Driver Excellence & Traffic Safety Fair (set-up) (LHPL)	31 6:30am DOE: Driver Excellence & Traffic Safety Fair (LHPL) 8:00am Swap Meet (UHPL)

November 2020

November 2020							December 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	2 5:30pm Pearl City HS Marching Band Festival (Stadium) 6:30pm OFOA (HR)	3 Holiday - General Election Day	4 8:00am Swap Meet (UHPL)	5 8:00am Pay	6	7 UH vs New Mexico (Stadium) 8:00am Swap Meet (UHPL)
8 6:30am Swap Meet (UHPL)	9	10 5:30pm 41st Annual Rainbow Invitational Marching Band (Stadium)	11 Holiday - Veterans' Day 8:00am Swap Meet (UHPL)	12	13	14 UH vs UNLV (Stadium) 8:00am Swap Meet (UHPL)
15 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	16	17	18 8:00am Swap Meet (UHPL)	19 8:30am Board Meeting (Admin Conf Rm)	20 8:00am Pay	21 8:00am Swap Meet (UHPL)
22 6:30am Swap Meet (UHPL)	23	24	25 8:00am Swap Meet (UHPL)	26 Holiday - Thanksgiving Day	27	28 8:00am Swap Meet (UHPL)
29 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL)	30	Dec 1	2	3	4	5

December 2020

December 2020							January 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1	2 7:30am Swap Meet (UHPL) 9:00am Staff Meeting (Admin Conf Rm)	3	4 8:00am Pay	5 8:00am Swap Meet (UHPL)
6 6:30am Swap Meet (UHPL)	7	8	9 8:00am Swap Meet (UHPL)	10	11	12 8:00am Play Sports (Stadium) 8:00am Swap Meet (UHPL)
13 6:00am SCCA (LHPL) 6:30am Swap Meet (UHPL) 8:00am Play Sports (Stadium)	14	15	16 8:00am Swap Meet (UHPL)	17 8:30am Board Meeting (Admin Conf Rm)	18 8:00am Pay	19 12:00am Medeiros party 8:00am Swap Meet (UHPL)
20 6:30am Swap Meet (UHPL)	21	22	23 8:00am Swap Meet (UHPL)	24	25 Holiday - Christmas Day	26 8:00am Swap Meet (UHPL)
27 6:30am Swap Meet (UHPL)	28	29	30 8:00am Swap Meet (UHPL)	31	Jan 1, 21	2

January 2021

January 2021							February 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21	2 8:00am Swap Meet (UHPL) 9:30am Prayer Center of the Pacific (Stadium)
3 6:30am Swap Meet (UHPL) 2:30pm HI Tiki Bowl (Stadium)	4	5 8:00am Pay	6 7:00am Jr Prep (Stadium) 8:00am Swap Meet (UHPL)	7 2:00pm Jr Prep (Stadium)	8 2:00pm Jr Prep (Stadium)	9 7:00am Jr Prep (Stadium) 8:00am Swap Meet (UHPL)
10 6:30am Swap Meet (UHPL)	11	12	13 8:00am Swap Meet (UHPL)	14	15	16 8:00am Swap Meet (UHPL)
17 6:30am Swap Meet (UHPL)	18	19	20 8:00am Pay 8:00am Swap Meet (UHPL)	21	22	23 8:00am Swap Meet (UHPL)
24 6:30am Swap Meet (UHPL)	25	26	27 8:00am Swap Meet (UHPL)	28	29	30 8:00am Swap Meet (UHPL)
31 6:30am Swap Meet (UHPL)	Feb 1	2	3	4	5	6

February 2021

February 2021							March 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6		1	2	3	4	5	6
7	8	9	10	11	12	13	7	8	9	10	11	12	13
14	15	16	17	18	19	20	14	15	16	17	18	19	20
21	22	23	24	25	26	27	21	22	23	24	25	26	27
28							28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1	2	3 8:00am Swap Meet (UHPL)	4	5 8:00am Pay	6 8:00am Swap Meet (UHPL)
7 6:30am Swap Meet (UHPL)	8	9	10 8:00am Swap Meet (UHPL)	11	12	13 8:00am Swap Meet (UHPL)
14 6:30am Swap Meet (UHPL)	15	16	17 8:00am Swap Meet (UHPL)	18	19 8:00am Pay	20 8:00am Swap Meet (UHPL)
21 6:30am Swap Meet (UHPL)	22	23	24 8:00am Swap Meet (UHPL)	25	26	27 8:00am Swap Meet (UHPL)
28 6:30am Swap Meet (UHPL)	Mar 1	2	3	4	5	6

March 2021

March 2021							April 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1	2	3 8:00am Swap Meet (UHPL)	4	5 8:00am Pay	6 8:00am Swap Meet (UHPL)
7 6:30am Swap Meet (UHPL)	8	9	10 8:00am Swap Meet (UHPL)	11	12	13 8:00am Swap Meet (UHPL)
14 6:30am Swap Meet (UHPL)	15	16	17 8:00am Swap Meet (UHPL)	18	19 8:00am Pay	20 8:00am Swap Meet (UHPL)
21 6:30am Swap Meet (UHPL)	22	23	24 8:00am Swap Meet (UHPL)	25	26	27 8:00am Swap Meet (UHPL)
28 6:30am Swap Meet (UHPL)	29	30	31 8:00am Swap Meet (UHPL)	Apr 1	2	3

DAVID Y. IGE
GOVERNOR

CURT T. OTAGURO
COMPTROLLER



An Agency of the State of Hawaii

ROSS I. YAMASAKI
CHAIRMAN, STADIUM AUTHORITY

SCOTT L. CHAN
MANAGER

RYAN G. ANDREWS
DEPUTY MANAGER

June Stadium Board Meeting Marketing Update

Marketing and communication efforts will continue to ensure the Aloha Stadium is properly up-to-date on activities and new guidelines during this COVID-19 time. In addition, we continue to focus on the following items:

1. Communications/Marketing/Advertising Coordination

- Media coordination as needed for all upcoming events.
- Communication coordination with all Hawaii media platforms as they arise.
- Assist clients/sponsors with marketing and communication needs as needed upon request.

2. Update and maintain website

- Continue to maintain and update the website with current events and information on a daily base.
- Incorporate Aloha Stadium Swap Meet & Marketplace content.
- Continue to update ADA compliance and site improvement issues online.

3. Social media and ongoing public relations efforts

- Continue to monitor and update as needed.

4. UH Football Coordination

- Assist and collaborate with UH Marketing Department / IMG on 2020 season activities and events. Ongoing meetings to follow.
- VIP Booth reservation coordination, following COVID guidelines.

5. IMG Advertising Coordination

- Assist with contract renewals as needed.
- Oversee, as needed, with potential new sponsorships, events and activities.
- Collaborate new sponsorship programs and opportunities.

6. Swap Meet & Marketplace Coordination

- Continue to review and update swap meet marketing and operations needs as requested with Centerplate and Krysti Peacock/Moxie Agency.
- Assist with COVID re-opening coordination and marketing/PR efforts.

7. Miscellaneous

- COVID-19 signage and messaging coordination.
- Assist with PR campaigns and advertising for new stadium (NASD) as needed.
- Microsoft Teams & Zoom coordination
- Private event program - relaunch procedures, objectives and collateral updates
- Stadium Stars program – continue to work on off season recruitment and finalize 2020 season guidelines.

8. Upgrade facility/event collateral

- In-house: finalized photos and copy for fact sheets. Under review.

MONTHLY SECURITY REPORT TO THE BOARD

The following is a brief summary of security related incidents which occurred from May 1, 2020, through May 31, 2020.

Rental Car Agencies Storing Cars in Parking Lots

Rental Car Agencies continued to rent Upper Halawa Parking Lot (UHPL) and Lower Halawa Parking Lot (LHPL) to store their rental vehicles.


- The Rental group for the Lower Halawa Parking Lot hired Securitas Security to provide Overnight Security, from 6:00 p.m., to 6:00 a.m., seven days a week.
- Stadium Managers continued meetings with Honolulu Fire Department and Rental Car Agencies, to address the spacing of the parked vehicles in UHPL and LHPL. Contingency Plans have been drafted and additional spacing between vehicles are being adjusted.

Food Distribution Events

City & County of Honolulu, Department of Emergency Management (DEM), along with Hawaii Food Bank, held seven Food Distribution Events. There were no incidents reported to Aloha Stadium Security.

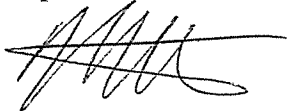
City & County of Honolulu, Department of Emergency Management (DEM), along with Hawaii Teamsters Union, held one Food Distribution Event. There were no incidents reported to Aloha Stadium Security.

Events Suspended at Aloha Stadium

No Events, Swap Meets, Training or Meetings were held in May 2020. 

Conclusion

Prepared and submitted by,



Neal O. Sakamoto, Stadium Security Officer
06-12-2020, 1715hrs

Engineering Branch Report For
Stadium Authority Board Meeting
June 10, 2020

1. Maintenance Items

- a. Participated in a webinar on preparing stadiums and event venues for allowing limited occupancy while maintaining the required social distancing related to COVID-19.

Preparations for Aloha Stadium include:

- i. Dividers being installed in-between urinals and sinks in restrooms.
 - ii. Signage and queue line markers are being placed throughout facility.
 - iii. Plexi-glass and hardware are being procured and will be installed at employee/guest interaction points to provide additional protection related to COVID-19 transmission (security points, turnstile gates, concessions, etc.)
 - iv. Seat straps are being procured to close seats not being used.
- b. Concourse bridge railing repairs on-going to address rusted/corroded connections.
- c. Rust mitigation along seat plates to cover holes and “soft spots” using metal plating continues.

2. HART station in Kamehameha Lot

- a. Construction continues by NAN Inc.
- b. Lot scheduled to be returned to stadium for regular use/operations before the 2020 football season.

3. WJE Structural Assessment

- a. On-site assessment almost finished. Awaiting draft report.
- b. Report will establish the priority for health and safety repairs.
- c. Following the review and acceptance of the report, the next step will be to commence design work for prioritized projects.

May, Colette L

From: Krintz, Franz <fkrantz@honolulu.gov>
Sent: Friday, June 12, 2020 8:41 AM
To: May, Colette L; 9Kosich, Frank; 'David A. K. Matlin'; Paxton Wang; Davy Murayama; Blanco, Theresa
Cc: Chan, Scott L; John Fink
Subject: [EXTERNAL] RE: REMINDER: Stadium Authority External Affairs Reports Due

Sorry, Colette. I missed replying to your e-mail sooner. We have nothing new to report about the Halawa Area TOD Plan. We're still working with the developer of the Halawa View Apartments, who is requesting fee waivers and exemptions under Chapter 201(H) to build two new towers for both affordable rental and market rate for-sale housing within one-half mile of the Halawa rail transit station, but achievements to report at this time.

From: May, Colette L [mailto:Colette.L.May@hawaii.gov]
Sent: Monday, June 08, 2020 2:01 PM
To: 9Kosich, Frank; 'David A. K. Matlin'; Paxton Wang; Davy Murayama; Krintz, Franz; Blanco, Theresa
Cc: Chan, Scott L; John Fink
Subject: RE: REMINDER: Stadium Authority External Affairs Reports Due

Hi All,

This is a friendly reminder to please submit your monthly report for June's Stadium Authority Meeting by this Friday, June 12th. Please let me know if you do not have any updates this month.

Thank you so much!

Colette May
 Stadium Secretary
 Aloha Stadium
 PO Box 30666
 Honolulu, Hawaii 96820-0666
 Direct: 808-483-2750
 Office: 808-483-2500

New Aloha Stadium Entertainment District Committee (NASED)

June 12, 2020

Board Members: Brennon Morioka (Chair), John Fink, Keith AmemiyaStadium Staff: Ryan Andrews, Stephen Lee

Purpose: Update Authority on various activities concerning NASED.

1. Governance

- The draft memorandum of agreement (MOA) formalizing the roles and responsibilities of HCDA, DAGS and Stadium Authority is under review by various entities: DAGS, AG, legal consultant, etc.
- We are awaiting action from Legislature on SB2940, relating to the Stadium Development District. This bill proposes to provide development powers to the Stadium Authority and to transfer development responsibility from the HCDA to the Stadium Authority.
- The legislature will reconvene June 22, 2020 – July 10, 2020 to review a limited number of bills. Options are being considered that will allow the project to proceed without delay should the legislature not address SB2940.

2. Financial

- Meetings between the Financial Advisor and the Stadium Authority, DAGS, and Office of Budget & Finance continue to take place related to procurement/financial close requirements and processes.
- Advisors have developed financial models to be used during the RFP phase to measure proposals to determine best value for money for the State. The financial model was recently updated to account for a range of operational costs such as stadium operations, facilities management and lifecycle costs.

3. ScheduleEnvironmental Impact Statement (EIS)

- Most data have been collected from various studies and draft reports are in progress.
- A draft EIS is expected to be released by end of summer.

Request for Qualifications (RFQ)

- RFQ response deadline was May 26, 2020. Six (6) submittals were received.
- The evaluation process has begun by the RFQ/RFP committee and the advisory teams.
- The goal of this process is to identify +/- three (3) priority respondents who will progress to the RFP (Request for Proposal) phase. The RFQ evaluation is expected to conclude by the end of July 2020.

Master Planning

- Consultant team continues to develop the Masterplan / Stadium and District program. The current focus is on translating the design principles of the master plan and stadium concept into technical requirements that will form part of the RFP.

4. Communication and Public Engagement

- Website – Continues to be updated. www.nased.hawaii.gov
- A NASED e-newsletter was distributed on June 5, 2020 to community members and key stakeholders with updates on the status of the project.

Neighborhood Board and Community Association Meetings

- All neighborhood board meetings have been canceled due to COVID-19.

New Aloha Stadium Entertainment District Committee (NASED)

June 12, 2020

- Aiea Community Association met on Monday, June 15th that was attended by staff from DAGS – PWA Chris Kinimaka, Crawford – Josh Smead, and Aloha Stadium – Manager Chan.
- Monthly neighborhood board meetings are expected to resume in July.