

DAVID Y. IGE
GOVERNOR

RODERICK K. BECKER
COMPTROLLER



ALOHA STADIUM

An Agency of the State of Hawaii

ROSS I. YAMASAKI
CHAIRMAN, STADIUM AUTHORITY

SCOTT L. CHAN
MANAGER

RYAN G. ANDREWS
DEPUTY MANAGER

Stadium Authority Meeting
99-500 Salt Lake Boulevard
Honolulu, Hawaii 96818

July 27, 2017

Members Present:

Ross I. Yamasaki, Chairman
Keith "Kika" G. Bukoski, Vice-Chairman *
Wilbert C. F. Chee
John Fink
Michael Iosua
Scot Long
Charles T. Toguchi
David H. Uchiyama

Member Excused

Keith Y. Amemiya

*(Member Bukoski was present via telephone as a non-voting member)

Staff

Scott L. Chan
Russell Uchida
Stephen Lee
Charles Vitale
Trina Silva

Neal Sakamoto
Andrew Chang
Liane Nakagawa
Ivan Nishimura
Samantha Spain

Others:

Randall Nishiyama, Deputy Attorney General (AG)
Glenn Wakai, Senator
David Matlin, University of Hawaii Athletics
Davy Murayama, Centerplate
Franz Krintz, City & County of Honolulu, Planning & Permitting
David DePonte, Department of Accounting & General Services (DAGS)
See Exhibit A (Sign-in Sheet)

I. CALL TO ORDER

A quorum being present, Chairman Ross I. Yamasaki called the meeting to order at 8:35 a.m.

External Affairs Chair John Fink requested to move the University of Hawaii's report to the top of the agenda due to time constraints.

A MOTION WAS MADE BY MEMBER FINK AND SECONDED BY MEMBER IOSUA TO ADJUST THE AGENDA, MOVING THE UNIVERSITY OF HAWAII REPORT BEFORE PUBLIC TESTIMONY. THE MOTION WAS UNANIMOUSLY CARRIED.

Chair Yamasaki requested to correct and move Section III.B. Executive Session – June 29, 2017 to Section V.A.3 and listed as: Executive Sessions No. 1 and No. 2 – June 29, 2017.

A MOTION WAS MADE BY MEMBER TOGUCHI AND SECONDED BY MEMBER IOSUA TO MAKE THE ABOVE CHANGES TO THE AGENDA. THE MOTION WAS UNANIMOUSLY CARRIED.

Internal Affairs Committee Chair Iosua requested to add "Delegation of Authority" to agenda item IV.C.1.a. Chair Yamasaki noted this is a follow up to last month's meeting.

A MOTION WAS MADE BY MEMBER TOGUCHI AND SECONDED BY MEMBER CHEE TO ADD TO SECTION IV.C.1.a. "DELEGATION OF AUTHORITY." THE MOTION WAS UNANIMOUSLY CARRIED.

The Chair welcomed and acknowledged Member Bukoski's presence at the meeting via telephone.

II. External Affairs Committee Stakeholder Report – University of Hawaii (UH)

David Matlin, UH Director of Athletics, reported:

- UH had their first football meeting last night and experienced good energy. The team also had their first day of practice and Coach Rolovich is doing a good job in promoting the football program.
- This year they have a better schedule and believe the team is in a better place overall. They were picked second this year, vs. sixth last year.
- Mr. Matlin said he and Manager Chan have had some good meetings regarding operations and are collaborating on things that they can do to have a better fan experience. He believes they are headed in the right direction. An operational meeting has been scheduled with UH and the stadium staff.

- In answer to Member Long's inquiry regarding the status on ticket sales, Mr. Matlin responded that they are about 92% of last year this time, which is about the best they have been in a while. He said there is still a lot of work to do to reach the alumni and the students because they are not attending the games; he said they are open to any suggestions that Board members may have.

Manager Chan said after ten years of opening the UH football season with an annual Media Day luncheon, we decided to make some adjustments. Rather than having the luncheon prior to the season, they will be looking at other options.

III. PUBLIC TESTIMONY
None

IV. APPROVAL OF MINUTES

A. Approval of the minutes for the June 29, 2017 Regular Session:

A MOTION WAS MADE BY MEMBER CHEE AND SECONDED BY MEMBER IOSUA TO ACCEPT THE MINUTES OF THE REGULAR SESSION. THE MOTION WAS UNANIMOUSLY CARRIED.

Chair Yamasaki stated discussion and approval of Executive Sessions No. 1 and No. 2 will be taken up in Executive Session.

V. Monthly Reports

A. Chairman's Report (attached)

In addition to his report, the Chair thanked Ms. Kinimaka and Mr. DePonte for arranging the P3 meeting with consultants. He said there was a lot of good information and we will try to process as much as we can and continue to work with DAGS and bring all of that information forward to the rest of the board as required.

B. Stadium Manager's Report

Manager Chan reported he has no additional information to add to the reports that have been provided.

C. Internal Affairs Committee (IAC)

1. Committee Chair's Report (Member Michael Iosua) - Attached

IAC Chair Iosua said he has no additions to his report, but is open for questions. He added that Member Chee will be providing a report on the Application Review. Chair Yamasaki thanked the committee for its follow-up to the initiative that was brought up at the previous meeting.

a. Administrative – Use of Stadium Facilities – Application Review

Member Chee reported:

- The IAC met and is now in the working stages of a second draft of the application form. After reviewing HAR 3-70-4 (Hawaii Administrative Rules governing the use of the stadium) the committee revised their first draft to make the form consistent with Sub-Chapter 2 of the statutes as it relates to content requirements. Member Chee stated those requirements are oftentimes questions that they have. The second draft is being circulated among the committee members but it is not in a form that is ready for the board's review.

IAC Chair Iosua thanked Member Chee for taking the initiative to review the application and make the suggested revisions. He added:

- The committee is also working with the manager and deputy manager in the approval of events process, and is trying to make sure that the revised application forms will answer all questions that will enable the board to make informed decisions; but also allowing the flexibility to encourage more events at the stadium -- consistent with the purpose.

Member Long inquired, "Relative to the process that has been in existence, are we wanting to clarify, streamline, or structure a little more?"

Member Chee responded:

We are revising the application form to be consistent with what's requested in the statutes, (i.e., description of the applicant – character and financial information). If this information is included in the application, it will not be necessary for the board to grill the events manager at the meeting for that information. Member Chee said in the past he has requested follow-up information on events that have occurred and never received a response. Member Long noted, "That information was never requested in the application – it's a different issue." Member Chee stated

in their draft, they have a section that is “for official use only” for things that they would only share with the Board but not something that the applicant would fill in.

Manager Chan expressed his appreciation to the IAC for their efforts to improve the application process and better serve not only the users, but the board members as well. During our previous meeting, we provided a flow chart (for review) to illustrate the current contract process, to bring clarity of what we do. We will continue to work with all concerned to assist in the application process.

Member Chee clarified that, what the committee is suggesting, is that the information provided in the application is the information that (by statutes) the board should have to approve the events. IAC Chair Iosua also clarified that this process is necessary because sometimes there is missing information which the board needs to allow them to make the decisions.

Member Toguchi asked the committee (as it deliberates further) to take into consideration two things:

- When you have an activity like the concert, the applicant may not be able to furnish certain information because they don’t want to publicize it, and in the past we have avoided that by discussing it in executive session. Until they get a fixed date, that should be a consideration in terms of how much information they can provide. They are not negotiating only with us – they are also negotiating with the performers.
- Secondly, hopefully, we can build in some flexibility so that we are not held back by the fact that our board meets only once a month. There might be a need to move things along.

IAC Chair Iosua said the committee did discuss the process that Manager Chan has referred to on the flow chart, which they are trying to incorporate in the application revision.

Member Uchiyama inquired of Manager Chan:

- “How much time on the average does it take, from the time you meet with the applicant to the time you receive approval from the board?”

Manager Chan said it varies and depends on the request and the type of event. He gave an example when he and Mr. Uchida spent several hours working on a proposal for board approval just before this meeting; it resulted in the parties pulling out just one hour prior to the meeting. Much time/effort is spent on locking in an event. He suggested that the flow chart that was prepared will help the committee to understand the process and how we can incorporate changes/recommendations to better serve everyone's needs.

- "How much time will you lose from the time the applicant turns in his application, to the time of approval."

Manager Chan said he does not know, but that the applicant expresses frustration because of the requirements that are being asked prior to their event. Specifically for concerts, all they want is a date so they can move forward to allow them to proceed with securing/negotiating the event.

- Most of these individuals are shopping for facilities?"

Manager Chan said yes, and everyone is trying to position themselves to obtain the facility. It is very difficult to get all the information from these clients prior to committing a date because they are still negotiating terms/conditions for the event. The flow chart will show you exactly what we go through to obtain specific information throughout the process. Also, over time, we streamlined the application to make it user friendly.

- If this process captures all the information and it meets all the criteria, does that empower management to make the decision, or does it still have to be approved by the board?"

Member losua said board approval is required.

- Is there still going to be that lapse of time between the applicant applying and the approval?"

IAC Chair losua suggested that this discussion be deferred until such time the revisions are presented to the board.

Member Long said he is in favor of being compliant with the statutes, but agrees with Member Toguchi that there should be some flexibility built in

the process. He also agrees there are some separate issues brought up by Member Chee that may require further discussion with the board.

Chair Yamasaki asked the members to submit any suggested discussion items that they may have directly to IAC Chair Iosua; and, we will also note Member Long's comment regarding the topic of overall process -- not necessarily the application itself.

b. Delegation of Authority (DOA)

IAC Chair requested a report by Member Bukoski.

Member Bukoski said he is going to prepare a draft report of areas where he thinks delegation of authority exists. A recommendation was made to create a file somewhere in the office to allow easy reference by future boards who may have questions and/or concerns. Member Bukoski said he will put together a list and present it to the Manager and his staff. They will in turn have an opportunity to go through it (and add, delete, etc.) and the end product is going to result in a list of all of the delegated authority to date.

IAC Chair Iosua thanked Member Bukoski and explained that there has been some confusion as to what authorities have been delegated by previous boards and the current board. Therefore, Member Bukoski volunteered to go through the process of reviewing the administrative rules and previous minutes, with the help of the IAC, and take the first step in preparing a memorandum of delegation of authority. The committee would also have to work with Counsel Nishiyama to find out: 1) What steps need to be taken; 2) If any authority automatically expires; or 3) If there are some set dates that we need to address. Ultimately, the goal is to have a record for the board and for future generations of the board to be able to understand what their authority is and what has already been delegated.

Board members continued discussion on the subject matter expressing their questions and concerns on the process that will take place. With some of the issues raised, Member Iosua said they appeared to be attorney/client privileged matters and would best be handled in executive session with the questions directed to our Counsel.

Member Bukoski clarified that this whole issue wasn't brought up because he had concerns regarding any one of the DOA. He felt it would be better if we had some kind of written document or records of all the historical

delegated authorities so that everyone is clear on what has been or has not been delegated.

Member Iosua verified that this discussion point was brought up by several members regarding clarification on what authority the stadium manager had for certain events; and Member Bukoski then volunteered to do an initial review of the administrative rules and prepare a memorandum.

Member Bukoski reverted back to the "Approval of Events"

- Member Bukoski stated that Manager Chan pointed out that all that a concert promoter wants is a date. The IAC is currently looking at the fact that we shouldn't prevent the manager from granting a preliminary approval of date because the administrative rules grants the manager that authority, subject to approval by the Authority at its next meeting. This is the needed flexibility that the Manager speaks of.
- From the committee's standpoint, Member Bukoski said they are trying to make sure that the Authority is following the rules; and the information outlined in the rules is what many of the members have been asking for in the meetings. It would therefore speed up the approval process if the information is asked for up front (as suggested in the rules). The Authority is not necessarily approving the date -- it is approving the event.

Member Fink noted he was not sure what the difference was between the date and the event because a promoter will want a date for an event. Member Bukoski responded that the difference is that the Manager has the ability to hold a date, but for the event itself the board requires the wherewithal of the event promoter, a Hawaii G.E.T license, and the financial capabilities prior to approval.

Chair Yamasaki inquired, and Member Iosua responded that the next step for the IAC is to continue working on these issues and their goal is to complete a draft and present it to the board within a month or two.

Report by Senator Glenn Wakai

Member Iosua welcomed Senator Wakai to the meeting.

- "After Max Holloway's victory, he returned to Hawaii and said that he wanted to have a fight here.

- After hearing the lack of interest from the Hawaii Tourism Authority (HTA), the Senator contacted Manager Chan on the possibility of having the fight at the stadium.
- They then arranged a teleconference with UFC and they are very interested in having a fight at Aloha Stadium, which could happen during the spring or summer 2018. The only thing that could affect it, is if Max Holloway gets injured during his next fight (later this year).
- Senator Wakai later met with HTA and inquired if they would be willing to provide monetary contributions to support the potential fight. They responded they were not interested in supporting the UFC event for two reasons: 1) That the UFC brings undesirables to Hawaii; and 2) It goes against the brand imaging of Hawaii as a resort, wholesome, family destination.
- Although the Senator provided impressive statistics to Mr. Rick Fried of HTA and informed him that UFC is a money-making machine, they were not interested in the event.
- Without the assistance of HTA, the Senator said maybe legislatively we have some level of time to go through the legislative process to get some funds.
- That's kind of where we are at this point.

Member Iosua thanked Senator Wakai and expressed appreciation for all his hard work in supporting the stadium this past year and also for reaching out and trying to find ways to promote events at the stadium.

Senator Wakai has been a very good friend to the stadium and helped us out a lot with money we were seeking and the redevelopment.

Chair would like to make a note to management that as we are in discussions and as Senator Wakai is leaving, can we make sure that we are capturing some of the needs or constraints of UFC and make sure our consultants have that information as far as future design and marketing of Aloha Stadium.

Manager Chan concurred.

c. Events

- Approval of Event

None

- Summary of Monthly Events (report attached)
- Calendar of Events (report attached)

d. Sales & Marketing (report attached)

e. Security Report (attached)

f. Capital Improvement Projects/Engineering & Maint. Report (attached)

D. External Affairs Committee

1. Committee Chair's Report (Member Fink)

Member Fink said the committee did not meet in July – it will be meeting in August (the time tables did not work out), but you do have all the reports from the various constituents that we deal with and they are open to any comments.

The one comment Fink made was that the swap meet did have a very successful month, even with one less date; asked Mr. Murayama if he had any specifics for that increase (noted below by Mr. Murayama).

2. Contractor Reports

a. Outfront Media/Aloha Sports Properties – Report Attached

b. Centerplate – Aloha Stadium Swap Meet/Sales & Marketing - Report Attached.

Mr. Murayama we've been seeing about a 20% increase in attendance since the closing of the Kam Swap Meet, resulting in a huge boost in daily vendors. We are still focusing on the tourism side; you will notice there is a slight decrease in the E-Row (premium row) - but it is slowly working its way back up.

With reference to our ongoing marketing study, we did notice that a lot of people who filled out our visitor surveys said they learned about our swap

meet through word-of-mouth (not through any advertising), through the local community, and concierges, etc. This should help us in the long term.

3. Stakeholder Reports

a. Honolulu Authority for Rapid Transit (HART) – Report Attached

Abbey Mayer, Director of DPP & Right-of-way, introduced Mr. Frank Kosich who recently joined HART and is their new Director of Design and Construction (Chris Takashige's replacement). Mr. Kosich will be the contact involved in construction-related matters for the stadium and Mr. Mayer said he will be the contact for the right-of-way matters for the stadium.

The board is working on the recruitment and hiring of a new CEO and the Deputy Director's positions; we also have on board Sam Carnaggio, Project Director, who many of you have already met.

Member Fink inquired who will be responsible for providing us with the report for the Board meetings. Mr. Mayer said it would be Mr. Kosich since most of it will be related to construction. If we do happen to have any specific right-of-way issues, Mr. Mayer said he attends the meeting. He added, he will certainly be here at staffing meetings to help Mr. Kosich with the transition and provide Stadium Authority with the information needed.

Mr. Kosich said he is happy to be here and look forward to working with everyone at Aloha Stadium.

The Chair thanked them for attending the meeting and noted that this time of the year the board is concerned about the upcoming traffic issues that will occur during the football season and appreciate them working closely with Manager Chan and management – and their continued support.

b. Transit Oriented Development (TOD)

Franz Kraintz (C&C of Honolulu, Department of Planning & Permitting) presented a brief report and also provided a hard copy report for the Board.

Mr. Kraintz said today he presented the Stadium Authority with a colorful executive summary brochure which summarizes the TOD draft final plan. The draft final plan is not a development proposal; and as you well know,

and with the efforts of last year's Legislature, you are marketing on your own planning efforts; however, the plan that we have I hope will influence some of the TOD principles that we have been talking about over the last couple of years (connectivity, mixed-use, high density development) particularly on this site as you consider the prospect of a new stadium, the rail coming in, and making the connections to the neighborhood -- particularly the Pearl Harbor visitor center.

Mr. Kraintz summarized some of the changes they've made over the last six months, mostly in Chapter 1 of the plan – they basically added in information about existing conditions; and in Chapter 4 they talked about the zoning. They feel they can help the stadium's efforts in revitalizing, redeveloping this area with the zoning changes. He added, deed restrictions have already been lifted and zoning will help with some of the redevelopment efforts that they've been talking about for the stadium site. The state is the largest property owner in this area and with the efforts that have been underway for planning and the environmental impact statement – we hope this will help.

Since they have a draft final plan, Mr. Kraintz said the stage they are currently at is to take this to the community, starting with the neighborhood boards. He noted Aiea is in August recess, but the Aliamanu/Salt Lake/Foster Village meets on August 10, which they will be presenting a similar presentation to them. They plan to go to the Planning Commission in October. He hopes by then and perhaps when it is written (or an oral testimony from the stadium Authority) could be sent to the Planning Commission knowing that in some way that there is some support at least from a peripheral point of view for the overall TOD Plan. Again, not specifics, because it is very conceptual at this point. The plan really is the advocacy and the principle of transit-oriented development for the entire area, i.e., a half- mile radius from the station site.

Topics included in the Executive Summary (July 2017)

- Planning for Rail Transit
- Halawa Area TOD Plan
- Project Timeline
- Community Vision
- Circulation & Connectivity
- Community Benefits
- Public Realm Improvements
- TOD Zoning
- Phasing

Board Members entertained questions and concerns on the following:

- Potential increased height or density maximum for the station area. (note: stadium is 150 ft. tall)
- Anticipated community benefits.
- An Interest in learning about restrictions which may affect stadium development substantially.
- Depending on the community benefits and this particular station, open space would be easier than affordable housing.
- Currently there is a measure looking at the regulations for all of TOD and revising the Land Use Ordinance (LUO) to address TOD in general.
- Is the draft still “work in progress?”

Mr. Krantz said there are several ordinances before Council now that refer to that, i.e., affordable housing and the actual regulations that will go into creation of the special districts.

Mr. Krantz said he feels the big component in this plan is the creation of these community gatherings, sporting events; it’s really a community neighborhood.

Member Chee stated:

- Since the zoning in the TOD area is not new TOD zoning, will there be conventional parking requirements.
- If we don’t move off of conventional zoning designations, it will then limit developers involved in P3 developments for the stadium site and affect their bottom line.

Chair Yamasaki said with reference to Member Chee’s points, we should reference somewhere that those requirements and constraints (whatever is decided for the overall TOD) are layered into this. But, until that gets resolved, we are not going to know where we have to have exemptions for this specific area. He believes this would also pertain to Member Iosua’s questions. If he is not mistaken, it is currently at Council’s second or third reading already.

Mr. Krantz said he thinks the Chair is right because BMX 3 is conventional zoning for land uses, but thinks there are special regulations – affecting the

TOD districts that are now being considered. He said it is best that he gets a copy of that to share with the board.

Concerning the area that is being discussed, Member Uchiyama inquired what is the percentage breakdown of Federal/State/County. Mr. Kraintz said, within the half mile transit-oriented development radius, he would say it might be almost equal between the three. As a follow-up, Chair Yamasaki asked Mr. Kraintz to please send us the breakdown, which Mr. Kraintz said he would and added that in a full-blown plan they have the land(s) ownership shown – it's in the draft final plan

Mr. Kraintz said the city's final plan is on the website which he provided a link for.

Member Toguchi asked Mr. Kraintz, "If the plan that is going to the City Council passes, how would you describe what is being adopted/approved?"

Mr. Kraintz responded that the plan serves as a guideline. It is going to establish the district and the zoning. He added, when he refers to guideline, it's probably meant more for those who are making decisions out here.

Member Toguchi asked Mr. Kraintz the following questions:

- Let's say that a developer doesn't need your guideline and the City can deny whatever they are doing?

(Response: I'm not sure how we would deny the zoning if they were entitled to the zoning and it was established.)

- What if they don't meet some part of your guidelines?

(Response: Again these are adopted by resolution from the Council, -- that's probably why they are referred to as a guideline.)

- Is the word guideline meant to guide developers.

(Response: Yes, to guide developers, decision makers, etc.)

Chair Yamasaki said he thinks the other amendment to the Land Use Ordinance with the overall TOD items is going to be LUO with whatever the developers plan?

Member Chee noted to Member Toguchi if a developer comes up with a proposal and it doesn't fit within the confines of what TOD's zoning guidelines are, his guess would be that the City can tell the stadium/state/ developer that they are not in compliance with the zoning.

Member Iosua said if it is a LUO and they don't comply they would then have to go for an amendment. He believes the plan does have some flexibility for catalytic projects and so if it's BMX 3 and it doesn't meet the primary height limits, (but it provides some community benefits or some other reason why they would approve it), and then the City Council could approve it. I think you do have to come within the confines of the LUO, but what the TOD plan does, it kind of gives a guideline on what the overall vision is for this TOD area; thus it helps guide the Council and the DPP in determining whether or not the conditional or discretionary approvals should be approved.

c. Hawaii Interagency Council for Transit Oriented Development (HIC – TOD) – Report Attached

1. Sub-Committee Reports

a. Legislative Committee Chair's Report (Member Toguchi)

Member Toguchi said at the July 27 Board Meeting we discussed the bills (15) that the Governor was intending to veto. We also discussed the two bills that would impact the stadium (HB 1588 and HB627)

The first bill (HB 1588) had to do with GO bonds for repairs and maintenance less than ten years. The second bill (HB627) was regarding the P3 (Public, Private Partnership bill) in creating an office, etc.

The deadline was July 11 and those two bills were vetoed and died.

Member Toguchi also reported there will be a second session this year to take up the rail funding, which will be during the last week in August, 2017. The Legislature is still working on the agenda – we will have that information at the next meeting.

Member Chee addressed the Chair and stated it seems that we focus on legislative bills on the state level (earlier the Chair referenced a bill that was going through Council with specific regard to TOD). Can there be any kind of effort to report back the status to

those of us who do not have access to that information – pertaining to our facility?) The Chair asked everyone to note that and he redirected that to Member Fink of the EAC to re-scope the ad hoc committees for either discussion or motion as to how we should make those adjustments.

E. Governance Committee Report

1. Committee Chair's Report (Chair Yamasaki) – Attached

Member Fink (possible question for Counsel). Is there a certain period the holdover becomes confirmed for a longer period? Counsel Nishiyama said it remains as is until the Governor makes a decision.

Member Chee said as of the end of this month, he thought their terms were up. He inquired about the status of a regular member vs. one being in limbo – specific reference to liability. The Chair said he believes everything carries over.

Member Fink expressed similar concerns, where you put a member in charge of a committee, but it is unclear if they are going to be here in two months. Is there an expeditious way to move that forward so we get some sort of conclusive answers?

Member Toguchi mentioned several scenarios: Now that we have a special session coming up (the special session was called by the Legislature by each house saying they have 2/3 vote) – it wasn't called by the Governor.

Scenario: The Governor could appoint someone before the special session and send that appointment down to the Legislature for consideration, advising consent the last week in August. If he doesn't appoint, then we continue to be hold-overs, and it's not indefinite. We have to be confirmed. Hold-overs will not be submitted to the Legislature. What they do is they hold-over until the next regular session (in January) and it is at that point if the Hold-overs are not appointed by the Governor and sent downstairs to be confirmed then it is my understanding our tenure at the Authority will be over on June 30, as soon as the session ends. So Hold-overs, no action, our term ends at the end of the F/Y June 30, 2018. So if the Governor does not come down with names before the special session, then all three of us will be Hold-overs until next session; and then we'll face another deadline which if we don't get appointed and sent to the Legislature we are out – we can hold over only one year.

Member Chee told Member Toguchi that it has been traditional that those of us who have reached the end of our appointed term submit a courtesy/voluntary resignation to the Governor; and it is at his will to accept or not accept the resignation. Is that correct? Counsel Nishiyama said by operation of law that is

not necessary. Member Toguchi said it was a practice of a certain administration but it is not part of an ordinance or law.

Chair Yamasaki commented that if the Governor comes down with some names (and if it is after a special session), they will sit as interim because they will need to go through advice and consent at the next session.

Member Toguchi said he forgot to mention that the Governor could also come down with the names before the special session, and if the names are approved, then our terms are up.

VI. EXECUTIVE SESSION

AT 10:01 A.M. A MOTION WAS MADE BY MEMBER CHEE AND SECONDED BY MEMBER TOGUCHI TO MOVE INTO EXECUTIVE SESSION TO CONSULT WITH THE BOARD'S ATTORNEY ON QUESTIONS OR ISSUES REGARDING THE BOARD'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES, AND LIABILITIES PURSUANT TO SECTION 92-5(A) (4), HAWAII REVISED STATUTES, REGARDING STADIUM OPERATION ISSUES. THE MOTION WAS UNANIMOUSLY CARRIED.

Meeting reconvened at 10:32 a.m.

VII. UNFINISHED BUSINESS

It was noted that the second page of the agenda should have been dated July 27, 2017 instead of June 29, 2017.

VIII. New Business

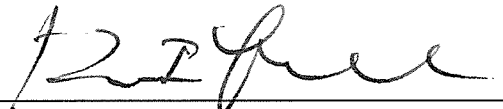
None

IX. Announcements

A. Next Board Meeting – August 31, 2017

X. Adjournment

AT 10:33 A.M. A MOTION WAS MADE BY MEMBER IOSUA AND SECONDED BY MEMBER CHEE TO ADJOURN THE MEETING. THE MOTION WAS UNANIMOUSLY CARRIED.



ROSS I. YAMASAKI
Chairman

Recorded by: Diana C. Ho

Date: August 31, 2017

Stadium Authority Board Meeting

Sign-In Sheet (please print)

EXHIBIT A

Event Date: July 27, 2017

Public Testimony Notice: Please indicate if you wish to provide oral, public testimony. If you are, please indicate if you wish to speak at the beginning of the meeting, or if you choose to wait until the agenda topic is being discussed. Please limit testimony to no more than 3 minutes.

Print Name	Organization	Phone #	Email Address
<i>Karen Dang</i>	<i>Hl Senate</i>	<i>586-8585</i>	<i>k-dang@capitol-hawaii.gov</i>
Are you providing public testimony? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes": <input type="checkbox"/> Beginning <input type="checkbox"/> Will Follow Agenda			
<i>Sen. Glenn Wakai</i>	<i>Hl Senate</i>	<i>586-8585</i>	<i>senwakai@capitol-hawaii.gov</i>
Are you providing public testimony? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes": <input type="checkbox"/> Beginning <input type="checkbox"/> Will Follow Agenda			
<i>David DePonte</i>	<i>DAGS</i>	<i>586-0492</i>	<i>david.c.deponte@hawaii.gov</i>
Are you providing public testimony? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes": <input type="checkbox"/> Beginning <input type="checkbox"/> Will Follow Agenda			
Are you providing public testimony? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes": <input type="checkbox"/> Beginning <input type="checkbox"/> Will Follow Agenda			
Are you providing public testimony? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes": <input type="checkbox"/> Beginning <input type="checkbox"/> Will Follow Agenda			
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Are you providing public testimony? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes": <input type="checkbox"/> Beginning <input type="checkbox"/> Will Follow Agenda			

Monthly Report
Stadium Authority Board Chair
July 2017

Mission of the Stadium Authority is to meet the challenge of providing a first class venue where the dreams of Hawaii's young people can be realized through participation in sporting and special events, where the spirit of achievement can be nourished by the thrill of healthy competition, where families can gather to share their cultural diversity with pride and a feeling of Aloha.

Chair Narrative

1. The Chair would like to note that he was out of country for a significant amount of time this month, and would like to thank the members, especially the committee chairs and the Stadium manager for continuing work in his absence.
2. The Chair did participate in two (2) videoconferences from Japan. The first was the Executive Committee meeting (see Committee report), and the second was a special P3 meeting arranged by DAGS.

Monthly Report

Executive Committee

July 2017

The Executive Committee is a standing committee of the Board, whose responsibility is coordinating matters for the monthly Board Meeting Agenda.

Committee Members

Ross Yamasaki – Chair Governance Committee

Mike Iosua – Chair Internal Affairs Committee

John Fink – Chair External Affairs Committee

Scott Chan – Stadium Manager

Committee Activity

▪ Meeting

- Tuesday, July 18, 2017
- 4:00 – 5:00pm (HST)
- KFVE Studio

- All members present
 - Chair Yamasaki via FaceTime from Tokyo, Japan

- Summary
 - Manager Chan provided draft agenda for July Board meeting
 - Committee Chair Iosua approved the Internal Affairs section of agenda,
 - Committee Chair Fink approved the External Affairs section of agenda, noting that he did not convene committee meeting this month
 - Chair Yamasaki approved the Governance Committee section of agenda, noting that he did not convene committee meeting this month
 - Committee consent to have Manager post agenda as required

TO: Chair Yamasaki; Stadium Authority (SA) members
CC: Scott Chan
FROM: Internal Affairs Committee (IAC)
DATE: July 17, 2017
RE: IAC Report – July 2017

Scope – the scope of the IAC is to develop policy and provide oversight and support for the internal and operational issues affecting Aloha Stadium and its management.

Members – Michael Iosua, Kika Bukoski and Wil Chee

Monthly Report

1. Delegation of authority to stadium manager

Several concerns have been raised by SA members regarding:

- (a) What authority can be delegated by the SA to the stadium manager and/or others?
- (b) To date, what authority has been delegated to the stadium manager and/or others?

Member Iosua has discussed these concerns with the stadium manager, however, there is no comprehensive list of what authority has been delegated. Member Chee has recalled instances where he has been asked to participate as a board member in meetings when he felt the staff was better suited to fulfill that responsibility, given board members time and resources available to dedicate to Aloha Stadium business

After a discussion with IAC it appears that the SA members concern is not necessarily that the authority has been delegated to others, but that SA members do not know what authority has been delegated. A clear understanding of what authority has been delegated will help SA members in their roles. Knowing what authority has been delegated will also help the stadium manager fulfill his responsibilities, especially in attracting and securing new events.

Member Bukoski volunteered to do an initial review of the relevant statutes/administrative rules to determine the SA authority that can be delegated to the stadium manager and/or others. Estimated timeline for initial draft is August 2017.

IAC will then work with management to prepare a comprehensive list of delegated authority based on the review for further discussions.

Member Bukoski recommended that once a final list is prepared, future delegated authority should be memorialized and kept on record for board use. The board should also consider a sunset date to delegated authority to help with transition to future boards, where applicable

2. Events information

Following discussions at the June SA meeting, Member Chee volunteered to review the Aloha Stadium events application form and update to allow applicants the ability to provide information requested by SA members, including information recommended in HAR § 3-70-4, 6. The main purpose of the changes would be to disclose to the SA any financial information related to the applicant, and revenue/expense implications to the Aloha Stadium in order to determine whether the event fits the recreational use and/or best interests of Aloha Stadium. There was also a section added to provide disclosure of staff recommendation (for Stadium use only) and rationale for approval/denial of the application. The events approval process provided by the deputy manager was discussed and a copy of the document was e-mailed on 7-18-2017.

Member Bukoski recommended some additional changes and the IAC members reviewed the draft application form and discussed the requirements of applicable statutes/administrative laws including HAR § 3-70-4, 6. IAC also agreed that it would be helpful to have a post event report prepared by the stadium management for review by the SA.

Member Chee agreed to review and revise the draft revised application form and provide a copy to SA members for review at the July 2017 SA meeting.

3. Financial reporting and HAR review ad-hoc committees

The IAC discussed the need for a financial reporting and HAR review committee. IAC agreed that this issue needs further discussion and commitment from other SA members. IAC decided to defer formation of such ad-hoc committees until later this year.

**Monthly Summary of Events Report
Events Branch
6-11-17 to 7-17-17**

DATE	EVENT	LOCATION	ATTENDANCE	# OF USHERS	VEHICLES PARKED	# OF PARKING ATTENDANTS	OTHER EVENT(S) HELD ON SAME DATE/TIME	COMMENTS
6/16/17	50 th State Fair	Lower Halawa Parking Lot			1,547	26		
6/17/17	Jamathon	Stadium	184	3			50 th State Fair	2 nd Annual Fitness Fest.
6/17/17	50 th State Fair	Lower Halawa Parking Lot			2,794	26		
6/18/17	50 th State Fair	Lower Halawa Parking Lot			1,430	23	Swap Meet	
6/23/17	808 Passing Academy	Stadium	270	2			50 th State Fair	Youth football combine.
6/23/17	50 th State Fair	Lower Halawa Parking Lot			1,828	25	808 Passing Academy	
6/24/17	50 th State Fair	Lower Halawa Parking Lot			2,889	28		
6/25/17	50 th State Fair	Lower Halawa Parking Lot			3,269	26	Swap Meet	
7/1/17	Play Sports Hawaii	Stadium	2,391	10	198	4	Swap Meet	Youth Flag Football.
7/2/17	Play Sports Hawaii	Stadium	2,743	10	258	3	Swap Meet	Youth Flag Football.
7/15/17	SCCA	Lower Halawa Parking Lot					Swap Meet	Defensive driver training.

7/16/17	SCCA	Lower Halawa parking Lot						Swap Meet	Defensive driver training.
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July 2017

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August 2017	Tu	We	Th	Fr	Sa
1	2	3	4	5	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 25	26	27	28	29	30	Jul 1
6:30am Swap Meet 8:00am Play Sports (Stadium)	7:00am EMS (Bus Lot)	HOLIDAY - Independence Day	8:00am Pay 8:00am Swap Meet	7:00am EMS (Bus Lot) 6:30pm OFOA (Stadium - field) 7:30pm OFOA (HR)	6:00pm Ujimori party (HR)	8:00am Play Sports (Stadium) 8:00am Swap Meet
2	3	4	5	6	7	8
6:30am Swap Meet 8:00am Play Sports (Stadium)	7:00am EMS (Bus Lot)	HOLIDAY - Independence Day	8:00am Pay 8:00am Swap Meet	7:00am EMS (Bus Lot) 6:30pm OFOA (Stadium - field) 7:30pm OFOA (HR)	6:00pm Ujimori party (HR)	8:00am Swap Meet
9	10	11	12	13	14	15
6:30am Swap Meet	8:00am DLNR/DOFAW (HR) 6:30pm OFOA (HR)	8:00am DLNR/DOFAW (HR) 6:00pm Parking II 6:00pm Usher III	8:00am DLNR/DOFAW (HR) 8:00am Swap Meet 9:00am Staff Meeting	7:30am DHRD (HR) 6:00pm Usher II Training (Conf. Rm.) 6:30pm OFOA (HR)	8:00am DLNR/DOFAW (HR)	8:00am Swap Meet 9:00am SCCA (LHPL) 4:00pm Naki-Bajet grad 5:00pm Sua grad party
16	17	18	19	20	21	22
6:00am SCCA (LHPL) 6:30am Swap Meet	8:00am UPW (HR) 6:30pm OFOA (HR)	8:00am UPW (HR)	8:00am Swap Meet	8:00am Pay 6:30pm OFOA (HR)	8:00am Pay 6:30pm OFOA (HR)	8:00am Swap Meet 9:00am Kapolei 3 5:00pm Alwohi party 5:00pm Sene party (HR)
23	24	25	26	27	28	29
6:30am Swap Meet	6:30pm OFOA (HR)		8:00am Swap Meet 6:30pm OFOA (Stadium) 7:30pm OFOA (HR)	8:30am Board Meeting (Conf Rm) 9:30am Olelo (Stadium)		8:00am Swap Meet 5:30pm Winner party (HR)
30	31	Aug 1	2	3	4	5
6:00am SCCA (LHPL) 6:30am Swap Meet	6:30am UH - LCC (Bus Lot) 8:00am UPW (HR) 6:30pm OFOA (HR)	Aug 1				

August 2017

August 2017						
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September 2017						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 30	31	Aug 1	2	3	4	5
6:30am Swap Meet 8:00am Play Sports (Stadium)	6:30am UH - LCC (Bus Lot) 8:00am Advanced Driver Training Services, Inc. 8:00am K9 Training	6:30am UH - LCC (Bus Lot) 8:00am Advanced Driver Training Services, Inc. 8:00am K9 Training	8:00am Swap Meet 6:00pm New Hire Events Staff Training (HR)	6:30am UH - LCC (Bus Lot) 6:00pm All Events Training (HR)	6:30am UH - LCC (Bus Lot) 8:00am Pay	8:00am Swap Meet 6:30pm Rotary Club of Honolulu (LHPL)
6	7	8	9	10	11	12
6:30am Swap Meet 8:00am Play Sports (Stadium)	6:30am UH - LCC (Bus Lot) 6:30pm OFOA (HR)	6:30am UH - LCC (Bus Lot) 7:00pm Emergency Exercise - Stadium (HR)	8:00am Swap Meet 1:00pm Emergency Exercise - Stadium's debriefing (Conf. Rm.)	6:30am UH - LCC (Bus Lot)	6:30am UH - LCC (Bus Lot) 5:00pm Jr Prep (Stadium)	8:00am Swap Meet 3:30pm St. Louis vs Baldwin (Stadium)
13	14	15	16	17	18	19
6:00am SCCA (LHPL) 6:30am Swap Meet	8:00am Servco (LHPL) 6:30pm OFOA (HR)	7:30am DHRD (HR) 8:00am Servco (LHPL)	8:00am Servco (LHPL) 8:00am Swap Meet	8:00am Servco (LHPL) 8:00am Pay	HOLIDAY - Statehood Day 8:00am Servco (LHPL)	8:00am Swap Meet
20	21	22	23	24	25	26
6:30am Swap Meet	7:00am Driving Dynamics (LHPL) 6:30pm OFOA (HR)		7:00am Driving Dynamics (LHPL) 8:00am Swap Meet		4:00pm Kaylee Enterprises, Inc. (KSA Events) (Stadium)	5:30am Pop Warner (Stadium) 8:00am Swap Meet
27	28	29	30	31	Sep 1	2
6:00am SCCA (LHPL) 6:30am Swap Meet	6:30pm OFOA (HR)		8:00am Swap Meet	8:30am Board Meeting (Conf Rm) 5:00pm HPD (LHPL)		

September 2017

September 2017

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October 2017

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 27 6:30am Swap Meet 9:00am Domingo party (HR)	28 HOLIDAY - Labor Day	29 6:30am UH - LCC (Bus Lot) 8:00am Pay	30 8:00am Swap Meet 9:00am Staff Meeting (Conf Rm)	31 6:30am UH - LCC (Bus Lot)	Sep 1 4:45pm Pac-Five vs St. Francis (Stadium) 7:30pm St. Louis vs KS-Kapalama (Stadium)	2 8:00am Swap Meet 6:00pm UH vs Western Carolina (Stadium)
3 6:30am Swap Meet 9:00am Domingo party (HR)	4 HOLIDAY - Labor Day	5 6:30am UH - LCC (Bus Lot) 8:00am Pay	6 8:00am Swap Meet 9:00am Staff Meeting (Conf Rm)	7 6:30am UH - LCC (Bus Lot)	8 6:30am UH - LCC (Bus Lot)	9 8:00am Swap Meet 3:00pm Damien vs Pac-Five (Stadium) 6:00pm KS-Kapalama vs Punahou (Stadium)
10 6:30am Swap Meet	11 6:30am UH - LCC (Bus Lot) 6:30pm OFOA (HR)	12 6:30am UH - LCC (Bus Lot)	13 8:00am Swap Meet	14 6:30am UH - LCC (Bus Lot) 7:30am DHRD (HR)	15 6:30am UH - LCC (Bus Lot)	16 8:00am Swap Meet 3:00pm Pac-Five vs Iolani (Stadium) 6:00pm Punahou vs St. Louis (Stadium)
17 6:00am SCCA (LHPL) 6:30am Swap Meet	18 6:30am UH - LCC (Bus Lot) 5:00pm HPD (LHPL)	19 6:30am UH - LCC (Bus Lot)	20 8:00am Pay 8:00am Swap Meet	21 6:30am UH - LCC (Bus Lot)	22 6:30am UH - LCC (Bus Lot) 6:00pm Punahou vs KS-Kapalama (Stadium)	23 8:00am Swap Meet 7:00pm St. Louis vs Narbonne (Stadium)
24 6:30am Swap Meet 8:00am Play Sports (Stadium) 5:00pm Gamit party (HR)	25 6:30am UH - LCC (Bus Lot) 6:30pm OFOA (HR)	26 6:30am UH - LCC (Bus Lot)	27 8:00am Swap Meet	28 8:30am Board Meeting (Conf Rm)	29 4:45pm St. Francis vs Iolani (Stadium) 7:30pm KS-Kapalama vs St. Louis (Stadium)	30 8:00am Swap Meet 6:00pm UH vs Colorado State (Stadium)

October 2017

October 2017

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November 2017

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 1 6:30am Swap Meet	2 5:30pm HPD (LHPL) 6:30pm OFOA (HR)	3	4 8:00am Swap Meet	5 8:00am Pay	6	7 8:00am Swap Meet 3:00pm Damien vs St. Francis (Stadium) 6:00pm St. Louis vs Punahou (Stadium)
8 6:30am Swap Meet	9 6:30pm OFOA (HR)	10	11 8:00am Swap Meet	12 7:30am DHRD (HR)	13 6:00pm TBA (ILH#2 vs #3) (Stadium)	14 8:00am Swap Meet 6:00pm UH vs San Jose State (Homecoming) (Stadium)
15 6:30am Swap Meet 2:30pm Pearl City HS Music Learning Center (practice only) (Stadium)	16	17 9:30am EUTF (HR)	18 8:00am Swap Meet	19	20 8:00am Pay	21 8:00am Swap Meet 3:00pm TBA (ILH #1/#4 vs #2/#3) (Stadium) 6:00pm TBA (ILH #1 vs #2/#3) (Stadium)
22 6:00am SCCA (LHPL) 6:30am Swap Meet	23 6:30pm OFOA (HR)	24	25 8:00am Swap Meet	26 8:30am Board Meeting (Conf Rm)	27 4:45pm TBA (ILH TBA vs TBA) (Stadium) 7:00pm TBA (ILH TBA vs TBA) (Stadium)	28 8:00am Swap Meet 6:00pm UH vs San Diego State (Stadium)
29 6:30am Swap Meet 2:30pm Moanalua HS Marching Band (Stadium)	30	31	Nov 1	2	3	4

November 2017

November 2017

Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30		

December 2017

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 29	30	31	Nov 1	2	3	4
5:30am Pop Warner Football (Stadium) 6:30am Swap Meet	6:30am UH - LCC (Bus Lot) 5:30pm Pearl City HS Music Learning Center (Stadium)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet 9:00am Staff Meeting (Conf Rm)	8:00am Swap Meet 9:00am Staff Meeting (Conf Rm)	8:00am Pay	8:00am Swap Meet
5	6	7	8	9	10	11
5:30am Pop Warner Football (Stadium) 6:30am Swap Meet	6:30am UH - LCC (Bus Lot) 5:30pm Pearl City HS Music Learning Center (Stadium)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet	6:30am UH - LCC (Bus Lot)	HOLIDAY - Veterans' Day	8:00am Swap Meet 6:00pm UH vs Fresno State (Stadium)
12	13	14	15	16	17	18
5:30am Pop Warner Football (Stadium) 6:30am Swap Meet	6:30am UH - LCC (Bus Lot) 6:30pm OFOA (HR)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet	6:30am UH - LCC (Bus Lot) 8:30am Board Meeting (Conf Rm)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet
19	20	21	22	23	24	25
5:30am Pop Warner Football (Stadium) 6:00am SCCA (LHPL) 6:30am Swap Meet	8:00am Pay	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet	HOLIDAY - Thanksgiving		8:00am Swap Meet 4:00pm UH vs Brigham Young (Stadium)
26	27	28	29	30	Dec 1	2
6:30am Swap Meet	6:30am UH - LCC (Bus Lot)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet	6:30am UH - LCC (Bus Lot)	Dec 1	

December 2017

January 2018

December 2017

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 26	27	28	29	30	Dec 1	2
3	4	5	6	7	8	9
6:00am SCCA (LHPL) 6:30am Swap Meet	6:30am UH - LCC (Bus Lot)	6:30am UH - LCC (Bus Lot) 7:30am DHRD (HR) 8:00am Pay	8:00am Swap Meet	6:30am UH - LCC (Bus Lot)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet
10	11	12	13	14	15	16
6:30am Swap Meet	6:30pm OFOA (HR)		8:30am Board Meeting (Conf Rm)	8:30am Board Meeting (Conf Rm)		8:00am Swap Meet
17	18	19	20	21	22	23
6:30am Swap Meet			8:00am Pay 8:00am Swap Meet			8:00am Swap Meet
24	25	26	27	28	29	30
3:00pm Hawaii Bowl (Stadium)	HOLIDAY - Christmas	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet 5:00pm God Centered, God Led (Stadium)	6:30am UH - LCC (Bus Lot)	6:30am UH - LCC (Bus Lot)	8:00am Swap Meet
31	Jan 1, 18	2	3	4	5	6
6:30am Swap Meet						

January 2018

January 2018

Su	Mo	Tu	We	Th	Fr	Sa
1	8	2	3	4	5	6
7	14	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018

Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 31	Jan 1, 18 HOLIDAY - New Year's Day	2 6:30am UH - LCC (Bus Lot)	3 8:00am Swap Meet	4 6:30am UH - LCC (Bus Lot)	5 6:30am UH - LCC (Bus Lot) 8:00am Pay	6 8:00am Swap Meet 4:00pm Prayer Center of the Pacific (Stadium)
7 6:00am SCCA (LHPL) 6:30am Swap Meet	8 6:30am UH - LCC (Bus Lot)	9 6:30am UH - LCC (Bus Lot)	10 8:00am Swap Meet	11	12	13 8:00am Swap Meet
14 6:30am Swap Meet	15 HOLIDAY - Dr. Martin Luther King, Jr. Day 6:30am UH - LCC (Bus Lot)	16 6:30am UH - LCC (Bus Lot)	17 8:00am Swap Meet	18 6:30am UH - LCC (Bus Lot)	19 6:30am UH - LCC (Bus Lot) 8:00am Pay	20 8:00am Swap Meet 9:00am Polynesian Football Hall of Fame (Stadium)
21 6:30am Swap Meet	22 6:30am UH - LCC (Bus Lot)	23 6:30am UH - LCC (Bus Lot)	24 8:00am Swap Meet	25 6:30am UH - LCC (Bus Lot)	26 6:30am UH - LCC (Bus Lot)	27 8:00am Swap Meet
28 6:00am SCCA (LHPL) 6:30am Swap Meet	29	30	31 8:00am Swap Meet	Feb 1	2	3

July Stadium Board Meeting Marketing Update

Marketing is continuing to focus on prepping for the upcoming season and remainder of the year with the following items:

1. Upgrade facility/event collateral

- Currently working with two photographers on a price quote to take updated photos of the stadium both interior and exterior. Looking at field shots as well as tentative drone shots to be used for all media requests, social media and new collateral. Once photos are complete, photos will be used to integrate all of our event collateral pieces to online availability. This way we can eliminate the need to mail or pass out packets. New event collateral will also allow us to reach out to potential new clients much easier via email and web.
- Facility upgrade – working with maintenance to renovate field boxes and paint/rebrand directional signage in parking lots. Continue to work on “museum” pieces for stadium tours.

2. Update and maintain website

- Continue to maintain and update the website with current events and information on a weekly base.
- Working on template with DAGS IT to allow credit card payments via stadium website once credit card procedures are finalized.
- New Aloha Stadium Fan Experience Survey will debut on website on 8/25/17. Announcements will be made via public address and Jumbotron at all events.

3. Solicit new events and establish new partnerships

- Networking through social events and expos to continue to brand Aloha Stadium as a vital hosting site.
- Working closely with OutFront Media (current/potential new sponsors) to create new events and activities during the season and off-season.
- Working closely with Centerplate to create new events/activities during swap meets.

4. Promote facility and events through social media and ongoing public relations efforts

- Continue to promote all activities and events through social media outlets (Instagram, FB, Twitter, YouTube-as needed).
- Continue to work with Yelp Honolulu to promote the Aloha Stadium/Swap Meet
- Continue to work closely with Hawaii media to promote PSAs, media alerts, media releases.

5. Assist with sales and marketing of VIP areas for large events.

- Continue to sell packages to corporate companies for all large events (Hawaii Bowl, UH games).
- Continue to create and sell new areas of the stadium during UH games (Spirals, Parking section 8A & B)

MONTHLY SECURITY REPORT TO THE BOARD

The following is a brief summary of security related events and/or incidents which occurred from June 16, 2017, through July 15, 2017.

Motor Vehicle Collision (MVC) with Injuries

Motor Vehicle Collision during Swap Meet, two injured parties were transported via ambulance to emergency room in serious but, stable condition. Honolulu Police Department (HPD) responded and filed an HPD Report. G4S Security wrote a Stadium Incident Report.

Abuse of Household Member

HPD Officers were called because of a report of Abuse of a Household Member. HPD responded and the injured party, a juvenile female, was released to her uncle. HPD did not file a HPD Report. G4S Security wrote a Stadium Incident Report.

Property Damage

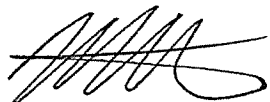
A contractor working at Stadium hit a metal bollard with his company vehicle. Cement at the base of the bollard was damaged. Driver was not injured. G4S Security wrote a Stadium Incident Report.

Criminal Property Damage

Perimeter fence behind the Commercial Driver's License (CDL) trailer was cut again. The "No Trespassing" signs were also removed from the fence. G4S Security wrote a Stadium Incident Report.

Conclusion

Prepared and submitted by,



Neal O. Sakamoto, Stadium Security Officer
07-17-2017, 12:00 p.m.

Engineering Dept. Report
For
Stadium Authority Board Meeting
27 July 2017

1. H&S 4 Contract Work

- a. Current Status:
 - i. Orange Section LL-QQ open by end of month
 - ii. Yellow & Blue Section PP open by end of month
 - iii. Work on Electrical room to be completed next season. Temp. Shoring over winter
 - iv. Contractor to shut down by Mid-August for Season
 - v. Removing loose rust and fiberglass angles from bottom of Yellow LL-QQ

2. H&S 5&6 Work

- a. Scope finalized. WJE working on bid docs.

3. Maintenance Items:

- a. Painting Blue continues on Makai side
- b. Refurb. field suites with new bathroom fixtures and paint. Both sides complete.
- c. Continuous maintenance of Electrical items
- d. Repairing plumbing leaks as they occur.
- e. Patching Asphalt areas as needed
- f. Other maintenance items as they occur
- g. SPO approved upgrade to Elevator interior door controls. However the lengthy approval process will most likely result in not having this work completed for this UH Season

4. Force Main System Improvements

- a. CCH Dept. of Design and Construction working on force main system which runs through out parking lot
- b. Temporary sewer bypass will be installed.
- c. Construction was scheduled to start June 2017. Actual Start ???
- d. Work will last about one (1) year.
- e. Drawings are available for review, if anyone is interested.

5. HART Work in Bus Lot

- a. Work on installation of Hwy signage awaits redesign.
- b. Kiewit expects to be done in Bus lot before UH Season Begins
- c. Construction of Station expected to start next month

6. Federal Deed Restriction Work

- a. Have contacted sign fabricator to quote price to manufacture and install aluminum sign for CMRSC Park on Maui as required by agreement with NPS.

7. Concert Layout

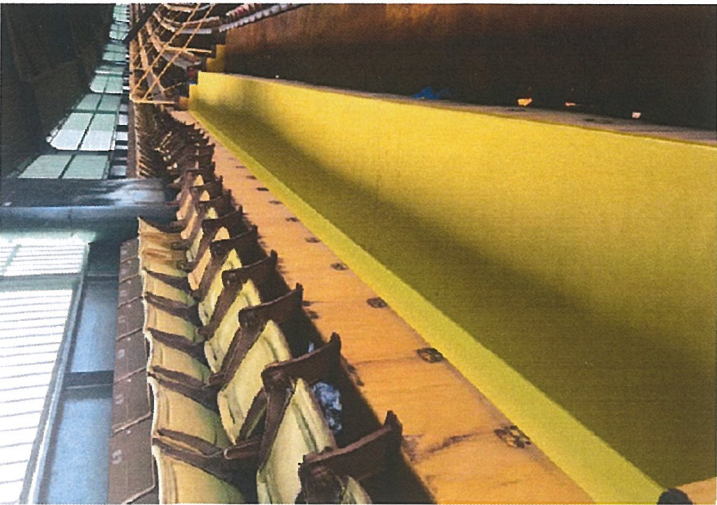
- a. Reviewed layout for potential 2018 concert and sent comments back to promoter through SL



Movable Scaffold used to removal loose rust and Fibreglas angles (Yellow LL-QQ)



Removal of Fireproofing under MM Electrical Room (Non-Asbestos)



Yellow Section PP New Seat Plate



Orange LL-QQ: Reinstalling Seats



ALOHA

SPORTS PROPERTIES

**Stadium Authority Meeting
July 27, 2017**

July's Meetings

- Southern Turf
- Milestone Coach
- Jack in the Box
- Jamba Juice
- KFC
- Burger King
- HGEA
- Ruby Tuesday
- Positive Coaching Alliance
- Oahu Party Bus
- Corona/Paradise Beverages

July Update

- FY18 (July 1, 2017 – June 30, 2018) Sponsors Confirmed/Signed Contracts (Updated from June)
 - Anheuser-Busch, Bank of Hawaii, GEICO, Hawaiian Tel Federal Credit Union, Island Insurance, Positive Coaching Alliance, Gentry Homes, Eisenberg Hot Dogs, Tri-West Flooring, Hamada Financial Group, Heineken, ALTRES, NOH Foods, Admor HVAC/Fujitsu, McDonald's, Hawaii Self Storage, UFC Gym, Southern Turf Hawaii, Midas Hawaii
 - New Business Partnership: Meadow Gold Dairies Hawaii
- FY18 Sponsors Committed/Verbal
 - Nissan, Damien, AAU, Ruby Tuesday
- FY18 Revenue Goal is +18% vs. FY17's total revenue received
 - Total revenue to-date is 72% of FY18 revenue goal (including contracted and committed)
 - Total revenue to-date is already 89% of revenue received from FY17

Louise Sper
General Manager, Aloha Sports Properties
louise.sper@outfrontmedia.com
(o) 808.517.4035 / (m) 310.901.1921



Centerplate

Monthly Report
Stadium Authority Meeting
7/27/2017

ALOHA STADIUM SWAP MEET AND MARKETPLACE
June 2017

Shopper Attendance:

June Monthly Attendance		Days Open	Daily Average	Coupons	Paid Attendance	Average Daily Paid Attendance
2016	87,820	13	6,755	307	87,513	6,732
2017	104,412	12	8,701	389	104,023	8,669
Difference	16,592	-1	1,946	82	16,510	1,937
%	19%		29%	27%	19%	29%

Vendor Attendance:

June Total Stall Count		Days Open	D,E, & F Total Stall Count	Daily Average Count	A,B,C Total Stall Count	Daily Average Count
2016	6,385	13	4,987	384	1,398	108
2017	8,841	12	4,465	372	4,376	365
Difference	2,456	-1	(522)	(12)	2,978	257
%	38%		-10%	-3%	213%	239%

Operations Information:

1. Comprehensive Marking Study - Survey completed. Data is currently being analyzed and will be shared with Board at an upcoming meeting.

2. Internal Traffic Flow and Procedures Review:

Working on a plan to restrict vehicle movement in shopping areas between the hours of 9am - 3pm unless directed by our staff. At the top of each hour for we will implement an exit protocol for any vendor that wishes to leave early. If a vendor wishes to move at any other time, it will depend on the availability of our staff to accommodate. All exiting traffic will be directed to rows 3/4 and 11/12. These rows are the widest roadways and they will be staffed to manage vehicle and pedestrian traffic.

We will also use the public address system in the parking lot to inform customers when vehicles will be exiting as well as post additional signs and cones to block inner rows from vehicular traffic.

Once this plan is completed we will work on a communications plan with all vendors.

Honolulu Rail Transit Project Update

July 27, 2017

Aloha Stadium Authority



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Status of Activities

Kamehameha Highway Guideway (Pearl Highlands to Stadium), Kiewit Infrastructure West Co.

- 96% Complete Project Completion: September 2017
- Restoration of highway medians and traffic signal upgrades continues at numerous locations; highway widening activities continues between Pearlridge Shopping Center and Moanalua Freeway; construction of retaining Wall #8 at Waimalu Shopping Center continues.
- 100% of track work installed; 100% of contact rail installed.
- Aloha Stadium vicinity Road Closures:
 - Closure of inside lane of H-201 on-ramp during daytime off-peak hours for Center Median; Construction began 1st week of March and will be in place through end of July 2017.
 - Up to two outside lanes of westbound Kamehameha Highway will be closed by the Kohomua Street intersection, and right turns from Kohomua Street onto westbound Kamehameha Highway will be closed at night for restoration work through the end of July 2017.
 - Eastbound/Westbound Day closures for the median restoration through the end of August 2017.

Kamehameha Highway Stations Group (Pearl Highlands, Pearlridge, and Aloha Stadium), Nan, Inc.

- 12% Complete Project Completion: May 2019; Anticipated to be August 2019
- Pearl Highlands Station – Continued with drill shaft and column construction activities. 18 of 32 Production Shafts have been poured to date. 7 of 32 Columns have been poured to date.
- Pearlridge Station – Completed construction of a CMU retaining wall and associated backfill operations on the southern site. Continued trenching and installation of communication and power electrical duct banks on the southern site. Commenced exploratory “potholing” for underground utilities.
- Aloha Stadium Station – Contractor to obtain partial access of Aloha Stadium Station Site mid-July.

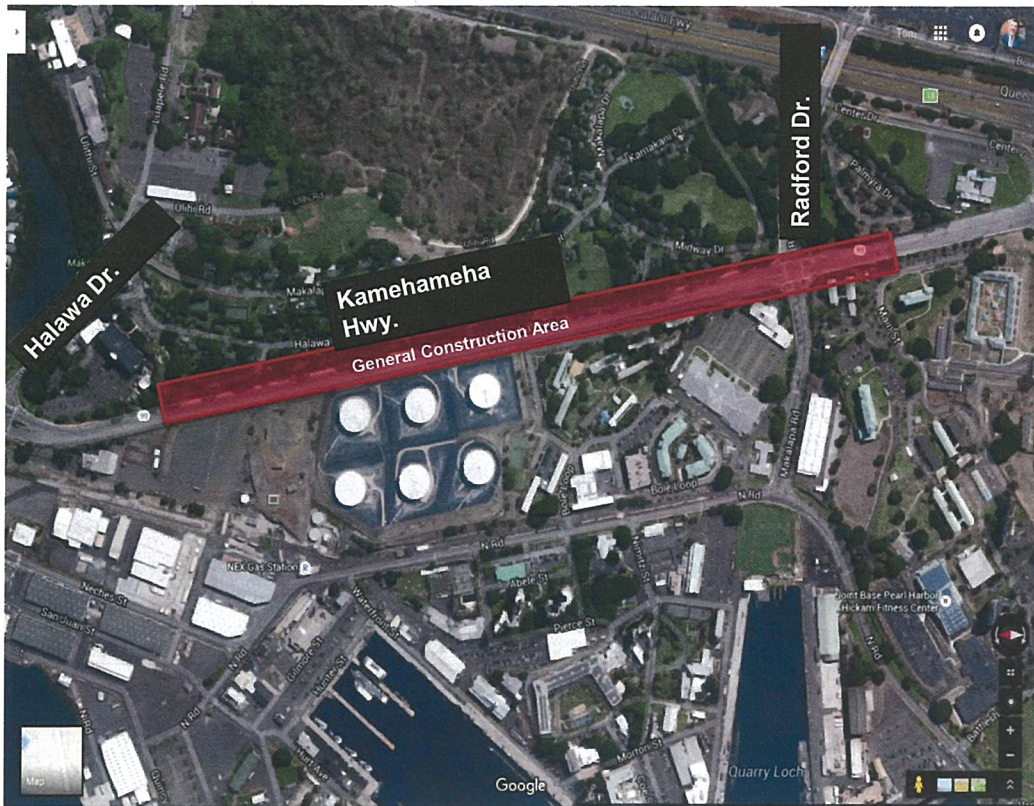
Traffic Update



HONOLULU RAIL TRANSIT PROJECT
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HONOLULU AUTHORITY — RAPID TRANSPORTATION

Kamehameha Highway



- Various daytime and nighttime lane closures for utility relocation work and pre-construction work through end of the year.

Project Wide Construction Update

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HONOLULU AUTHORITY for RAPID TRANSPORTATION

**West Oahu-Farrington Guideway (Kapolei to Pearl Highlands),
Kiewit Infrastructure West Co.**

- 99% Complete Project Completion: July 2017
- Punch List Work: HART/KIWC 165 remaining out of 7,396 items; includes punch lists received from HDOT, CSOC, and Safety & Security.
- KIWC has completed the shim swap for miscellaneous spans between 1-160 and the Ho'opili station area (final survey has been completed for this section along with spans 251 through 265). Track profile as-built survey results are currently being reviewed by HNTB.

West Oahu Stations Group (East Kapolei, UH West Oahu and Ho'opili), Nan, Inc.

- 22% Complete Project Completion: June 2019
- Ho'opili – Removed falsework for box girders. Excavation for elevator pits and reinforcement commenced. Pulling wire for lighting at TCCR
- UH West Oahu – 46KV relocation infrastructure work underway. Elevated beams at west entrance building. Pedestrian bridge columns completed along with falsework for box girders (east side of guideway).
- East Kapolei – Completed grounding grid installation at West foundation area. Reinforcement for grade beams and concrete placements for future elevator/escalator pits.

**Farrington Highway Stations Group (West Loch, Waipahu Transit Center and LCC),
Hawaiian Dredging Construction Co.**

- 25% Complete Project Completion: February 2019
- WLO - Station work 36% complete. Makai: Pedestrian bridge and elevator structural steel in place. Two box girders placed and tensioned. Entrance building walls constructed, installing interior utilities. Mauka: Pedestrian bridge set in place. Fabricating and erecting elevator structural steel.
- WTC - Station work 22% complete. Installing formwork and reinforcement for box girder walls and bottom slab. Makai: Installing VRC ductwork and performing mass excavation. Mauka: Demobilizing drilling equipment.
- LCC – Station work 9% complete. Continuing formwork for Box Girder walls. Installing walls of Ancillary buildings and grounding grid at the stairway area. Excavating elevator pits.

H2R2 Ramp, Royal Contracting Co.

- 92% Complete Project Completion: November 2017
- Paving complete, installing permanent striping.
- Installing slope matting and hydroseeding.
- Completing electrical work for street lighting.

Pearl Highlands Transit Center and Parking Garage

- Solicitation in preparation

Maintenance and Storage Facility, Kiewit-Kobayashi Joint Venture

- Project Completed: July 2016
- Punch List Work: 100% complete
- KKJV is procuring isolation pads from Nationwide for the East side. The first and second delivery was on June 2 and 7, 2017. Third and final delivery is expected on July 20, 2017.
- Safety and Security Certification Final Certification is expected to be submitted by month end.

University of Hawaii Park and Ride – Road “B”

- Bid Results are being reviewed by Procurement.

Core Systems, Ansaldo Honolulu Joint Venture

- 44% Complete Vehicles and Core Systems Project Completion: October 2025
- MSF activities 80% complete with anticipated completion of all MSF- TPSS and Signaling field work by 4th quarter of 2017.
- TES and ATC installation activity is on-going in the WOFH section.
- TES installation activities started in KHG section.
- COMM installation activity is on-going in the MSF.
- Waipahu TPSS commissioning and short circuit testing is on-hold pending HECO permanent power connection.

Airport Utilities Construction, Nan, Inc.

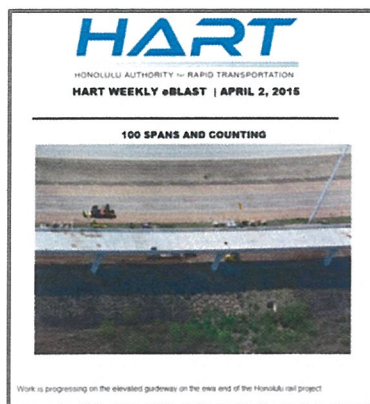
- Project Completed: October 7, 2016
- Ongoing contract closeout is in process
- Certifiable items submittal is pending final approval from the Safety Security Review Committee (SSRC)

Airport Guideway and Stations (Aloha Stadium to Middle Street), Shimmick/Traylor/Granite JV

- 9% Complete Project Completion: May 2021
- Field investigative potholing and Geotechnical borings continues to support design efforts towards definitive packages
- STG has performed load test for shaft #1. Results forthcoming.
- Drilled and poured test shaft #2. CSL and load test to follow.
- Anticipation of more equipment arriving
- Continual meetings and coordination with third party stake holders to progress design and planning efforts
- CEI moved into field office (Whale Bldg) June 30, 2017

Stay Connected

- Monthly HART Facts Ad
- Public Access Television Program
- Weekly e-Blast
- Weekly Traffic Advisories
- Website and Social Media



PROJECT REVENUE STATUS		Projections to Date ¹	Estimated or Committed to Date	Percentage of Projections
As of March 1, 2015		(in millions)	(in millions)	
REVENUE SOURCE:				
Project Beginning Cash Balance (Dec. 2009)	\$ 208	\$ 208		100%
General Excise Tax (GET) Surcharge	2,205	1,820		83%
Federal New Starts Funds	1,504	806		54%
Other Federal Transportation Funds	214	4		2%
Interest Income	2	9		--
TOTAL	\$5,333	\$2,143		40%
<small>1 - Projections to date from the June 2012 Financial Plan. 2 - Total GET surcharge revenue collected since January 1, 2007, is \$1.6 billion (includes \$178 million collected before December 2009).</small>				
PROJECT COST STATUS		Current Budget ¹	Amount Committed ²	Amount Expended ³
As of March 1, 2015		(in millions)	(in millions)	(in millions)
Guideway & Track Elements	\$1,524	\$ 144	\$ 196	
Stations, Stops, Terminals, Intermodal	397	31	4	
Support Facilities: Yards, Office, Admin	114	114	52	
Signwork & Special Conditions	1,822	718	416	
Systems	247	22	18	
Vehicles	182	152	21	
SUB-TOTAL*	\$3,336	\$1,851	\$ 466	
Right-of-Way (ROW), Land, Existing Improvements	\$ 108	\$ 19	\$ 81	
Professional Services (e.g., Planning and Design)	1,899	1,320	642	
Contingency	316	10	1	
Finance Charges	215	0	0	
SUB-TOTAL*	\$2,838	\$1,123	\$ 745	
TOTAL**	\$6,144	\$2,975	\$1,411	
<small>1 - Current Budget reflects the June 2012 Baseline Budget with associated Budget Transfers. 2 - Approved contract value. 3 - Portion of the work that has been paid. * All costs are reported to the extent that the contractor has submitted. May not add up to the amounts shown.</small>				

Visit the project website at www.honolulutransit.org for more information.

DID YOU KNOW? The Federal Transit Administration has agreed to provide \$1.55 billion dollars for construction of the Honolulu rail transit project.

HART Rapid Response:

- 24-Hour Project Hotline number 808-566-2299
- Email Inquiries: info@HonoluluTransit.org
- Website Inquiries

Mahalo!

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HIC-TOD Report
For
Stadium Authority Board Meeting
29 July 2017

1. Last Meeting held on 5 July 2017
 - a. Recap of TOD Legislation
 - i. HB 100 Passed
 1. AS gets \$10MM for MP/EIS
 - ii. SB 627 Vetoed (comments)
 1. advisory is okay
 2. actual control will delay projects
 - b. Recap of Status of three (3) current Major Projects:
 - i. Mayor Wright PH Project
 - ii. Aloha Stadium Development
 - iii. UHWO Development
 - c. Report on P3 Conference
 - i. Very successful
 - ii. Information from Workshop available on SOP website
 - d. Report given on Big Island Workshop
2. Draft of Aloha Stadium Portion of HIC-TOD Strategic plan out for internal review along with fact sheet.
3. Next Meeting 1 August 2017
 - a. P3 Next Steps
 - b. TOD Strategic Plan Update
 - c. Infrastructure Funding/Implementation
4. 2nd Executive Strategy Session for State TOD Planning and Investments planned for 8 Aug 2017 in Gov. Conf. Room
5. Sale-Leaseback (P3) seminar by DAGS currently planned for 14 & 15 Aug 2017 at Blaisdell

Monthly Report

Governance Committee
July 2017

The Governance Committee is a standing committee of the Board, whose responsibility is to address matters of board health and function for the purpose of improving policy development and operational oversight, in service to the mission of the Stadium Authority.

Committee Members

Ross Yamasaki – Chair
Charles Toguchi – Member
Scot Long – Member

Chair Narrative

Please note that this should be the last meeting for member Toguchi, Chee and Bukoski. As mentioned previously, they all have agreed to continue service in their capacity as “hold-overs” until the appropriate time. As such they will continue to serve the board with all duties and responsibilities due any other board member.

Committee Issues

- New Board Appointees
 - Source – Board meeting executive session, February 2017
 - Status – Letter transmitted to Governors office on April 21, 2017

- Clarification on responsibilities for Board Members in executive session
 - Source – April 2017 Board meeting
 - Status – pending

- Clarification on Authority governance and ethics compliance
 - Source – legacy issue
 - Status – pending

Committee Activity

- none